

The Honorable Board of Lyon County Commissioners met this day in regular session with the following present: Chairman Phyllis Hunewill, Vice-chair Larry McPherson, Commissioners Chuck Roberts and Joe Mortensen. Commissioner Don Tibbals was absent. Also present: County Manager Dennis Stark, Clerk/Treasurer Nikki Bryan and Deputy Clerk Joanne Sarkisian.

**1. Review and adoption of agenda**

It was requested that the 10:00 A.M. time specific item be moved to 11:30 A.M.

Comm. McPherson made a motion to approve the agenda as amended. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**2. Appointed Official's report**

IT Director Hazen Adams reported that his focus is on upgrading infrastructure. The current project is a new microwave link to create an upgraded connection between Yerington and Silver Springs. It is being constructed at the Yerington dispatch site. He also mentioned a new internet connection in the Silver Springs area. It was mentioned that once these new infrastructures are in place Lyon County will be able to move away from the state network connection.

Mr. Adams commented that IT tech Mark Petersen is in the process of moving his office to the Bluestone building. He went on to mention that he is looking into uploading video recordings of the Board meetings to the internet. He stated that there are size requirements and at the present time there is only sufficient space for ten meetings.

Comptroller Josh Foli explained that at the present time there are two IT personnel working on the entire county and it is a priority to handle the daily needs of the IT department. He also mentioned that the new microwave tower was assembled by a local boy scout troop.

**9:30 A.M. – Time Specific – Jail Project - Discussion and possible action project update, tasks completed to date, and financial update (action will be taken)**

Comm. Roberts reported that the only change that has occurred is that the architect visit has been postponed due to needing clarification on the preliminary drawings.

It was mentioned that the committee is now being organized by Comm. Roberts and that they will be governed by the open meeting law. He commented that the committee will be working on what would be the most beneficial use of the existing structure.

**APPOINTED OFFICIAL REPORTS WERE RESUMED AT THIS TIME**

Emergency Manager Jeff Page reported on the hazardous incident at the Yerington post office. He commented on the response of the City of Yerington and HazMat. There will be training of County staff on emergency procedures in the month of December.

He stated that Chief Blanco has resigned from the North Lyon County Fire Protection District and Scott Huntley has assumed the position on an interim basis. He spoke of radio difficulties in certain areas of the County and is investigating the need for and the cost of narrow band. He commented that at the present time LEPSI is working on creating an ordinance that would pertain to carnivals and circuses.

Utilities Director Mike Workman reported on the income survey that was done in the Dayton Valley Estates area and mentioned that fifty-nine percent of the households qualify for assistance on the septic tank conversion project. There survey was completed with an NDEP grant.

Mr. Workman spoke of the new connection between Carson City and Douglas County. This will allow the use of ground and surface water rights on a regional basis. He also mentioned that the utility department offices are approximately 2/3 complete for the placement of Occidental Square staff.

County Engineer Dick Faber commented that twenty-two bid packets were distributed for the Dayton community center and the bid opening will be on December 1, 2009. He then stated that

the Silver Springs health nurse and WIC offices will be moving next week and should be completed by December 1, 2009. The Fernley substation remodel is complete and Mr. Faber is working on the design of the Fernley health nurse office for the state.

Human Service Director Edrie LaVoie stated that the budget for medical assistance has increased dramatically as more people are qualifying for assistance. She also commented that there is an increase in the need for a higher level of case management for senior care.

### **3. Elected Officials comments**

There were no elected official reports

### **4. Advisory Board reports**

There were no advisory board reports

### **5. County Manager report**

County Manager Dennis Stark noted that he has been updating the Board on a daily basis. He distributed a copy of his written report as well as a copy of the jail committee agenda. He mentioned a link on the website home page for updates on jail information.

He then mentioned a draft ordinance that was distributed for information and feedback on an aviation fuel tax and informed the Board that the public administrator has resigned and will be agendized for the next meeting.

### **6. Commissioner comments**

There were no commissioner comments

### **7. Public participation**

There was no public participation

## **\*\*CONSENT AGENDA\*\***

### **8. Discussion and possible approval of changes on Assessor's tax roll due to corrections in assessments and review of tax roll changes**

Unsecured property factual corrections totaled \$378.77 and secured property factual corrections totaled \$915.75.

### **9. Review and possible approval of business license applications:**

- a. Lanasa, Charles A., Rommel, Katherine E., & Rommel, Daniel E.; *Bestworth Rommel, Inc.*; 19818 74<sup>th</sup> Avenue NE, Arlington, WA ; Corporate Image Remodel/Prefab Steel Structure Contractor
- b. Byers, Ogle H. & Gabbard, Danny Ray; Gab-Fab Specialty Metal Fabrication LLC DBA/ *Gab-Fab*; 28 Moonlight Road, Mound House, NV; Sheet Metal Fabrication
- c. Erdmann, Susan M. & Shriver, Stephanie L.; *Lahontan Grill*; 2510 Hwy 95 South, Silver Springs, NV; Restaurant
- d. Thompson, Megan M.; *Little Shop of Hairs, The*; 65 Silver Street, Dayton, NV; Salon Establishment/Cosmetologist
- e. Teja, Zahir S.; *Phoenix Aerospace, Inc.*; 61B Industrial Parkway, Mound House, NV; Change of Location
- f. Scully, Tim; *Scully Steel LLC*; 10112 Hwy 50 E., Mound House, NV; Change of Location
- g. Scully, Tim; *Scully Steel Construction LLC*; 10112 Hwy 50 East, Mound House, NV; Change of Location
- h. Eblen, Paul, Evancie, Thomas, Johanson, Edward, & Thinglum Steve; *Silverado Homes Nevada, Inc.*; 5525 Kietzke Lane, #102, Reno, NV; General Contractor & Real Estate Brokerage

- i. Howard, Bradley Norman; *Source Refrigeration & HVAC, Inc.*; 1350 Freeport Blvd., #102, Sparks, NV; Refrigeration & HVAC
- j. Mason, Sunny W.; *Sunny Mason*; 65 Silver Street, Dayton, NV; Nail Technologist Within The Little Shop of Hairs
- k. Shelton, Ellen; Topaz Construction Inc. DBA/*TCI*; 1550 Kleppe Lane, Sparks, NV; Addition of DBA
- l. Tong, Allan; **Trading Post**; 1010 Hwy 50 E., Silver Springs, NV; Pawn Broker (No Firearms Yet)
- m. Giles, Patrick M. & Giles, Nancy A.; Auto Exciters, Inc. DBA/*Whiskers & Paws Catering*; 1342 Jobs Peak Drive, Gardnerville, NV; Change of DBA
- n. O'Banion, Nicole E.; *Wholistic Life, Inc., The*; 2308 Hwy 208, Smith, NV; Change of Location & Removal of Corporate Officer

**10. Approve agreement between the Western Nevada HOME Consortium (Lyon County as lead agency) and Saddlebrook Land, LLC to loan HOME funds as long-term financing for 10 multi-family housing units in Fallon, Nevada. This is entirely funded by federal grants**

**11. Accept resignation of Mr. William Cadwallader from the Mound House Advisory Committee, and authorize advertisement for replacement member**

**12. Acceptance of Nevada Department of Transportation Grantee's Agreement for two High-Top Vans for Silver Springs Senior Center and Fernley Senior Center, fully funded by grant funds**

**13. Approval to allow various locations throughout Lyon County to provide questions and answers by US Census personnel to the public, and authorize the County Manager to determine which locations will be used**

**14. Review and accept travel claims**

Travel claims totaled \$11,582.64 and registrations totaled \$10,518.68.

**15. Review and accept County claims and financial report**

County claims totaled \$1,187,098.70 and payroll totaled \$1,339,574.31.

Comm. Mortensen made a motion to approve the consent agenda with item #9c and item #9l being heard separately. Comm. McPherson seconded and the motion passed unanimously 4-0.

Comm. McPherson made a motion to approve item #9c. Comm. Mortensen seconded and the motion passed unanimously 4-0.

Comm. McPherson made a motion to approve item #9l. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**\*\*END OF CONSENT AGENDA\*\***

**RECESS TO CONVENE AS THE LIQUOR BOARD FOR LYON COUNTY**

IT WAS NOTED THAT SHERIFF VEIL WAS ABSENT.

**16. Public participation**

There was no public participation

**17. Review and possible approval of liquor license application:**

- a. *Virk, Abheydeep S.; SR Sons, Inc. DBA/ Corner Store #2; 1 Hwy 95A N., Yerington, Nevada; Retail Packaged Goods*

Comm. McPherson made a motion to approve as presented. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS**

- 18. Discussion and possible action related to a request by the Utilities Director for the Board to approve a sewer main extension project in the Riverpark area of Dayton and authorize the Utilities Director to sign related documents on behalf of the County. The not to exceed budget for the project includes the purchase of parts for \$49,500 and installation of the pipeline for \$49,800**

Utilities Director Mike Workman presented this item. He commented that a problem exists with foul smells in the Riverpark subdivision in Dayton. Mr. Workman stated that in the facilities master plan there is a proposed by-pass route to be constructed with the Traditions subdivision. There is a section of piping already installed under the highway and he is proposing an extension down Cardelli Road that will tie into the dedicated line to the Rolling A.

This project will greatly reduce the need for odor reducing chemicals which currently have an annual budget of \$80,000.

Comm. Mortensen made a motion as presented. Comm. Roberts seconded and the motion passed unanimously 4-0.

- 19. Discussion and possible action on Reno Rodeo Denim Drive, presentation by Marie Baxter, Executive Director of the Reno Rodeo Foundation and Rudy Park III, on efforts to collect new jeans, socks and under-clothing to benefit abused and neglected children**

Reno Rodeo Executive Director Marie Baxter presented this item. She stated that this is the first year the denim drive will be expanded into surrounding counties. Ms. Baxter commented that the funds and clothing collected in Lyon County will remain in this county and are used to benefit abused and neglected children in foster care.

She is asking for the support of the Board and to allow a collection bin to be placed in the administrative complex.

Comm. McPherson made a motion to support the Reno Rodeo denim drive. Comm. Mortensen seconded and the motion passed unanimously 4-0.

- 20. Discussion and possible action to approve a hangar sublease between Silver Springs Airport LLC and Mr. Tim Fitzpatrick**

Subleasee Tim Fitzpatrick presented this item. He stated that he has negotiated a lease with Silver Springs Airport to build a hangar. He then stated that at the present time if the master lease for the airport property is terminated it would also terminate any subleases. He is asking the Board to affirm that they would allow him to retain his lease.

Mark Krueger explained that since Lyon County is not a party to the lease, they can not continue with the sublease.

It was then discussed that there is a remedy in the sublease for reimbursement on a prorated basis and the fact that the hangar is a portable structure.

It was determined that no action can be taken.

- 21. Discussion and possible action to approve a Memorandum of Understanding between the Third Judicial District Court in and for Lyon County and the non-profit program Court Appointed Advocates for Children (CAAC), with a cost of \$15,000.00 fiscal year.**

Court Appointed Advocates for Children Program Director Debbie Gilmore presented this item. She explained the work that is done by the volunteer advocates and asked for a budgeted amount to help with the reimbursement of travel and training.

It was stated that the budget for the next fiscal year will be discussed at budget time.

Comm. McPherson made a motion to support the memorandum of understanding and provide \$7,500 for fiscal year 2009-2010 with funding to come from contingency. Comm. Roberts seconded and the motion passed 4-0.

**22. Approve a Memorandum of Understanding between the State of Nevada, Department of Information Technology; State of Nevada, Administrative Office of the Courts; State of Nevada, Department of Public Safety; City of Yerington; and Lyon County. The Memorandum of Understanding is in relation to a requested data link between the City of Yerington's Court and the Administrative Office of the Courts that would pass through the County's network**

IT Manager Hazen Adams presented this item. He explained that this MOU would allow the City of Yerington to pass data through the County's system in order to access the state system and have access to court view.

Comm. McPherson made a motion to approve as presented. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**10:00 A.M. – Time Specific – Discussion and possible on presentation by Nevada State Controller, Kim Wallin, on Nevada's Economy**

County Manager Dennis Stark began this item by listing the credentials of Nevada State Controller Kim Wallin.

Ms. Wallin gave a presentation on the state of the economy and many of the internal working of her office.

**RECESS TO CONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD**

**23. Public Participation**

There was no public participation

**24. Review and accept claims and financial report**

The cash balance as of November 17, 2009 was \$587,412.02. There were no pay bills or payroll.

Comm. Mortensen made a motion to accept as presented. Comm. McPherson seconded and the motion passed unanimously 4-0.

**ADJOURN TO CONVENE AS MASON VALLEY MOSQUITO ABATEMENT DISTRICT BOARD**

**25. Public Participation**

There was no public participation

**26. Discussion and possible action to declare a 1998 Ford F-150, Vin # FTZF1823WKB16579, as surplus property and sell to the Mason and Smith Valley Conservation Districts for the sum of \$1.00**

Comm. Mortensen made a motion to approve as presented. Comm. Roberts seconded and the motion passed unanimously 4-0.

**27. Review and accept claims and financial report**

The cash balance as of November 17, 2009 was \$137,887.56. Pay bills totaled \$5,671.76 and payroll totaled \$2,851.28.

Comm. McPherson made a motion to accept as presented. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**ADJOURN TO CONVENE AS WALKER RIVER WEED CONTROL DISTRICT BOARD**

**28. Public Participation**

There was no public participation

**29. Review and accept claims and financial report**

The cash balance as of November 17, 2009 was \$83,794.54. Pay bills totaled \$11,186.62 and payroll totaled \$1,617.18.

Comm. Mortensen made a motion to accept as presented. Comm. McPherson seconded and the motion passed unanimously 4-0.

**ADJOURN TO CONVENE AS WILLOWCREEK GENERAL IMPROVEMENT DISTRICT BOARD**

**30. Public Participation**

There was no public participation

**31. Review and accept claims and financial report**

The cash balance as of November 17, 2009 was \$383,800.96. Pay bills totaled \$100.00 and there was no payroll.

Comm. McPherson made a motion to accept as presented. Comm. Mortensen seconded and the motion passed unanimously 4-0.

**ADJOURN TO CONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD**

**32. Public Participation**

There was no public participation

**33. Review and accept claims and financial report**

The cash balance as of November 17, 2009 was \$3,692,864.81. Pay bills totaled \$9,890.72 and there was no payroll.

Comm. Mortensen made a motion to accept as presented. Comm. McPherson seconded and the motion passed unanimously 4-0.

**ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS**

**34. Commissioners Comments**

There were no commissioner comments.

**35. Approve minutes**

Comm. Mortensen made a motion to approve the minutes of November 5, 2009. Comm. Roberts seconded and the motion passed unanimously 4-0.

**LYON COUNTY BOARD OF COMMISSIONERS**

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**PHYLLIS HUNEWILL, Chairman**

**ATTEST:**

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**NIKKI BRYAN, Lyon County Clerk/Treasurer**