LYON COUNTY LOCAL EMERGENCY PLANNING COMMITTEE  
WEDNESDAY, APRIL 17, 2024  
9:00 AM  
LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET, YERINGTON, NV 89447  

Join Zoom Meeting:  
https://us02web.zoom.us/j/83676104571?pwd=K0QzNH1ISlRkb09HQk1WaUlDMUEyZz09  
Meeting ID: 836 7610 4571 / Passcode: 273408  

AGENDA

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

1. Roll Call

2. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

3. For Possible Action: Review and adoption of agenda

4. REGULAR AGENDA – (ACTION WILL BE TAKEN ON ALL ITEMS UNLESS OTHERWISE NOTED)  
   4.a. For Possible Action: Review, amend and approve the Lyon County LEPC membership.  
       ● LEPC Contact List - April 2024
   4.b. For Possible Action: Review and approve the Lyon County LEPC Bylaws.
4.c. For Possible Action: Approval of March 20, 2024 LEPC minutes.

5. For Report Only: Lyon County Emergency Management & Member Reports

6. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

7. Adjourn

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: https://www.lyon-county.org, and the State Website: https://notice.nv.gov. Supporting documentation for the items on the agenda is available to members of the public at the County Manager’s Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA’s TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.aser.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

Agenda and Backup Material is
Lyon County Local Emergency Planning Committee Agenda Summary

Meeting Date: April 17, 2024

Agenda Item Number: 4.a

Subject:
For Possible Action: Review, amend and approve the Lyon County LEPC membership.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
  ● LEPC Contact List - April 2024
## Lyon County 2024
Local Emergency Planning Committee
Membership Roster

<table>
<thead>
<tr>
<th>Category</th>
<th>Agency</th>
<th>REPRESENTATIVE</th>
<th>ALTERNATE</th>
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<tbody>
<tr>
<td><strong>Elected State Official</strong></td>
<td>State Legislature</td>
<td>Senate Dist. 17&lt;br&gt;Robin Titus, MD&lt;br&gt;Smith Valley Physicians Clinic&lt;br&gt;445 Highway 338&lt;br&gt;Wellington, NV 89444&lt;br&gt;775.721.1621 Phone&lt;br&gt;<a href="mailto:rltitus@earthlink.net">rltitus@earthlink.net</a></td>
<td></td>
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<tr>
<td><strong>Elected Local Official</strong></td>
<td>Lyon County Board of Commissioners</td>
<td>Lyon County Commissioner&lt;br&gt;David Hockaday, Commissioner&lt;br&gt;27 S. Main Street&lt;br&gt;Yerington, NV 89447&lt;br&gt;775.461.6302 Phone&lt;br&gt;775.463.6500 Fax&lt;br&gt;<a href="mailto:dhockaday@lyon-county.org">dhockaday@lyon-county.org</a></td>
<td>County Manager&lt;br&gt;Andrew Haskin&lt;br&gt;27 S. Main Street&lt;br&gt;Yerington, NV 89447&lt;br&gt;775.463.6531 Phone&lt;br&gt;775.463.6500 Fax&lt;br&gt;<a href="mailto:ahaskin@lyon-county.org">ahaskin@lyon-county.org</a></td>
</tr>
<tr>
<td><strong>Elected Local Official</strong></td>
<td>City of Yerington</td>
<td>City Council&lt;br&gt;VACANT</td>
<td>City Manager&lt;br&gt;Robert Switzer&lt;br&gt;14 E. Goldfield&lt;br&gt;Yerington, NV 89447&lt;br&gt;775.463.3511 Phone&lt;br&gt;775.463.2284 Fax&lt;br&gt;<a href="mailto:manager@yerington.net">manager@yerington.net</a></td>
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<tr>
<td><strong>Elected Local Official</strong></td>
<td>City of Fernley</td>
<td>City Council&lt;br&gt;VACANT</td>
<td>City Manager&lt;br&gt;Benjamin Marchant&lt;br&gt;595 Silver Lace Blvd.&lt;br&gt;Fernley, NV 89408&lt;br&gt;775.784.9864 Phone&lt;br&gt;775.784.9966 Fax&lt;br&gt;<a href="mailto:bmerchant@cityoffernley.org">bmerchant@cityoffernley.org</a></td>
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| Planning and Zoning           | Lyon County Community Development Department | Community Development Director  
VACANT  
Lyon County Community Development Department  
27 S. Main Street  
Yerington, NV 89447  
775.463.6592 Phone  
775.463.6596 Fax  | Senior Planner  
Lisa Nash  
Community Development Dept. Planning Division  
27 S. Main Street  
Yerington, NV 89447  
775.463.6591 Phone  
775.463.6596 Fax  
l Nash@lyon-county.org  | Senior Planner  
Louis Cariola  
Community Development Dept. Planning Division  
27 S. Main Street  
Yerington, NV 89447  
775.463.6591 Phone  
775.463.6596 Fax  
lcariola@lyon-county.org  |
| Transportation                | Lyon County Road Dept.                | Road Department Director  
Dustin Homan  
Lyon County Road Division  
18 Highway 95A North  
Yerington, NV 89447  
775.463.6551 x1223 Phone  
775.463.6555 Fax  
dhoman@lyon-county.org  | Road Department  
Jason Grahmann  
Lyon County Road Division  
18 Highway 95A North  
Yerington, NV 89447  
775.463.6551 x2230  
775.463.6555 Fax  
jGrahmann@lyon-county.org  |
| Emergency Management           | Lyon County Emergency Management      | Emergency/Communications Manager  
Taylor Allison, LEPC Co-Chair  
27 S. Main Street  
Yerington, NV 89447  
775.344.8325 Phone  
775.463.6500 Fax  
tallison@lyon-county.org  |                                        |                                        |                                        |
| Firefighting Emergency Medical Services | Central Lyon County Fire Protection District | Fire Chief  
Rich Harvey  
Central Lyon County Fire Protection District  
246 Dayton Valley Rd, Suite 106  
Dayton, NV 89403  
775.246.6209 Phone  
775.246.6204 Fax  
rhavrey@centralfirenv.org  | Assistant Chief  
Ryan McIntosh  
Central Lyon County Fire Protection District  
246 Dayton Valley Rd, Suite 106  
Dayton, NV 89403  
775.246.6209 Phone  
775.246.6204 Fax  
rmcintosh@centralfirenv.org  |
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<td>Yerington/Mason Valley Fire Protection District</td>
<td>Fire Chief Scott Draper</td>
<td>Assistant Chief Lacey Parrott</td>
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<td><a href="mailto:sdraper@masonvalleyfire.org">sdraper@masonvalleyfire.org</a></td>
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<td>North Lyon County Fire Protection District</td>
<td>Paramedic Kelli Groves, LEPC Co-Chair</td>
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<td>Fire Chief Jason Nicholl</td>
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<td><a href="mailto:kgroves@northlyonfire.com">kgroves@northlyonfire.com</a></td>
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<td>Fire Chief Matthew Nightingale</td>
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<td><a href="mailto:mnightingale@svfpd.org">mnightingale@svfpd.org</a></td>
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<tr>
<td>Law Enforcement</td>
<td>Lyon County Sheriff’s Department</td>
<td>Sheriff Brad Pope Lyon County Sheriff’s Department</td>
<td>Dispatch Supervisor Bret Willey</td>
<td>Commander Ryan Powell</td>
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<td>Lyon County Sheriff’s Department</td>
<td>911 Harvey Way Yerington, NV 89447</td>
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<td>Lyon County Sheriff’s Department</td>
<td>775.463.6600 Phone</td>
<td>911 Harvey Way Yerington, NV 89447</td>
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<td>Lyon County Sheriff’s Department</td>
<td>775.463.6610 Fax</td>
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<td>Lyon County Sheriff’s Department</td>
<td><a href="mailto:bpoppe@lyon-county.org">bpoppe@lyon-county.org</a></td>
<td>775.463.6610 Fax</td>
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<td>Lyon County Sheriff’s Department</td>
<td></td>
<td><a href="mailto:Bwilley@lyon-county.org">Bwilley@lyon-county.org</a></td>
<td><a href="mailto:rpowell@lyon-county.org">rpowell@lyon-county.org</a></td>
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## Lyon County 2024
### Local Emergency Planning Committee
#### Membership Roster

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<tr>
<th>Category</th>
<th>Agency</th>
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<tr>
<td>Public Health</td>
<td>Quad-County Public Health Preparedness</td>
<td>Preparedness Manager</td>
<td>Preparedness Planner</td>
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<td></td>
<td></td>
<td>Jessica Brenner</td>
<td>Cari Rioux</td>
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<td>Carson City Health and Human Services</td>
<td>Carson City Health and Human Services</td>
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<td>900 E. Long Street</td>
<td>900 E. Long Street</td>
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<td>Carson City, NV 89706</td>
<td>Carson City, NV 89706</td>
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<td>775-283-7536</td>
<td>775-283-7905</td>
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<td></td>
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<td><a href="mailto:jbrenner@carson.org">jbrenner@carson.org</a></td>
<td>C <a href="mailto:Rioux@carson.org">Rioux@carson.org</a></td>
</tr>
<tr>
<td>Hospital</td>
<td>South Lyon Medical Center</td>
<td>Administrator</td>
<td>Facilities</td>
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<td>Toni Inserra</td>
<td>Richard Quist</td>
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<td>Yerington, NV 89447</td>
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<td>775.463.6404 Phone</td>
<td>775.463.6496 Phone</td>
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<td><a href="mailto:Toni.Inserra@slmcnv.org">Toni.Inserra@slmcnv.org</a></td>
<td><a href="mailto:Richard.Quist@slmcnv.org">Richard.Quist@slmcnv.org</a></td>
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<tr>
<td>Local Environmental</td>
<td>Mason and Smith Valley Conservation Districts</td>
<td>District Manager</td>
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<td>Ed Ryan</td>
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<td>513 W Bridge St Suite G</td>
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<td><a href="mailto:paul.ryan@usda.gov">paul.ryan@usda.gov</a></td>
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<tr>
<td>School District</td>
<td>Lyon County School District</td>
<td>Superintendent (as of July 1, 2024)</td>
<td>Blake Smith</td>
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<tr>
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<td>Tim Logan</td>
<td>Lyon County School District</td>
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<td>25 East Goldfield Avenue</td>
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<td>775.463.6800 Phone</td>
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<td><a href="mailto:tlogan@lyoncsd.org">tlogan@lyoncsd.org</a></td>
<td><a href="mailto:blakesmith@lyoncsd.org">blakesmith@lyoncsd.org</a></td>
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<tr>
<td>Facility Owner/Operator</td>
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<td>VACANT</td>
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<td>Peri &amp; Sons Farm</td>
<td>Anna Draper</td>
<td>John Mattice</td>
<td>Prime West Construction – Contractor</td>
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<tr>
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<td>Corporate Risk Manager</td>
<td>Prime West Construction – Contractor</td>
<td>102 McLeod Street Yerington, NV 89447</td>
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<td>102 McLeod Street</td>
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<td>Yerington, NV 89447</td>
<td>Email</td>
<td><a href="mailto:AnnaD@periandsons.com">AnnaD@periandsons.com</a></td>
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<td>775.463.9933 Phone</td>
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<td><a href="mailto:John@primewestconstruction.com">John@primewestconstruction.com</a></td>
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<tr>
<td>Tribal</td>
<td>Yerington Paiute Tribe</td>
<td>Tribal Chairman</td>
<td>Police Chief</td>
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<td></td>
<td></td>
<td>171 Campbell Lane</td>
<td>Phone</td>
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<td>Email</td>
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<td>775.463.3301/443.5076 Phone</td>
<td><a href="mailto:chairman@ypt.nsn.gov">chairman@ypt.nsn.gov</a></td>
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<td>Community Group/Nongovernmental Organization</td>
<td>Lyon County Sheriff’s Search and Rescue</td>
<td>Commander</td>
<td>Sheryl Graham</td>
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<td>Patty Polish</td>
<td>Lyon County Sheriff's Search and Rescue</td>
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<td>911 Harvey Way</td>
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<td>Lyon County Amateur Radio Emergency Service</td>
<td>Yerington, NV 89447</td>
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REVISED APRIL 2024
Lyon County Local Emergency Planning Committee Agenda Summary

Meeting Date: April 17, 2024

Agenda Item Number: 4.b

Subject: For Possible Action: Review and approve the Lyon County LEPC Bylaws.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
  - Bylaws (track changes)
BY-LAWS OF LYON COUNTY

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

Article I – Name

This organization shall be known as the Lyon County Local Emergency Planning Committee

Article II – Purposes

The purposes of the Local Emergency Planning Committee are:

1. The management and oversight of all appropriate provisions of Title III of the Superfund Amendments and Re-authorization Act of 1986 (SARA), NRS Chapter 459.

2. The delegation of duties and responsibilities to staff and members for the purpose of carrying out the provisions of those laws.

3. Other such duties may be assigned to the LEPC by acts of the United States Congress, the Nevada State Legislature, the Governor of the State of Nevada through the Nevada State Emergency Response Commission (SERC), and the Lyon County Board of Commissioners.

4. Facilitate the development of a community chemical emergency preparedness and planning program for hazardous materials, other technological emergencies/disasters, and natural disasters; emergencies such as earthquakes and floods.

5. Make available upon request the identification, quantity, location and properties of hazardous materials, as well as data on the annual release of certain hazardous materials.

6. Pursuant to Lyon County Code 3.03.07 perform the functions of the Emergency Management Advisory Board.

Article III – Membership

Section 1 – Members

The LEPC may consist of, but is not limited to, representatives from the following categories suggested by SARA Title III: elected state/local officials, fire, law enforcement, emergency management, public health, environment, emergency medical, transportation, media, community service organizations, manufacturers, retail businesses, public utilities and education.
One person may represent more than one category. Representatives may be designated by job title/position rather than individual name to ensure continuity of membership of the LEPC and to make the appointment of replacement members easier.

LEPC membership shall consist of voting and associate members. Voting members are those who participate by attending or sending their designees to LEPC meetings. Associate members are individuals who wish to contribute and participate on a limited basis. Voting members will be designated by position to be:

**Local Government Representative(s)**
- 1 Lyon County Commissioner or designee (Elected Official)
- 1 Yerington City Councilman or designee (Elected Official)
- 1 Fernley City Councilman or designee (Elected Official)
- 1 Planning and Zoning Representative
- 1 Transportation Representative

**Emergency Management Representative(s)**
- 1 Emergency Management Representative

**Fire Protection District Representative(s)**
- 4 Fire Department Representatives (Firefighting/Emergency Medical Services) – One representative of each Fire Protection District or designee

**Law Enforcement Representative(s)**
- 1 Law Enforcement Agency Representative

**Health Representative(s)**
- 2 Fire Department Representatives (Firefighting)
- 1 Emergency Management Representative
- 1 Fire Department Representative (Emergency Medical Services)
- 1 Public Health Representative
- 1 Hospital Representative
- 1 Local Environmental Representative

**School District Representative(s)**
- 1 School District Representative

**Private Sector/Industry Representative(s)**
- 1 Planning and Zoning Representative
- 1 Transportation Representative
- 1 Local Environmental Representative
- 1 Hospital Representative
1 Community Group Representative
21 Facility Owner/Operator Representatives
1 Local Industry Representative
1 Agricultural Representative

Tribal Representative(s)
1 Tribal Representative

Community Group/Nongovernmental Organization Representative(s)
1 Community Group Representative

Broadcast/Communication Media Representative(s)
1 Media Representative

There are 1920 total voting members of the LEPC.
1 Agricultural Representative

A change in status of voting or associate membership may be made by a member, and will be approved by the majority vote of members.

New members should be accepted as members in the LEPC by a majority vote of the active members present. The membership list shall be submitted to SERC through the Lyon County Board of Commissioners or their designee for approval and appointment.

A current membership list shall be kept by the Administrative Office of LEPC.

A representative to LEPC by Lyon County shall be designated by the Lyon County Board of Commissioners.

Upon majority vote of eligible LEPC members present at a meeting, a member may be recommended to the Board of Commissioners for removal from membership.

Section 2 – Co-Chairpersons

The Emergency Management Coordinator shall be a permanent co-chairperson. One shall be elected by the voting membership annually with elections to be held each year in January.

Section 3 – Terms of Membership

Members may serve until they give notice to the LEPC that they no longer wish to be part of the membership, their representation changes, or they are replaced by the Board of Commissioners.

Article IV – Staff
Section 1 – Establishment of Subcommittees

The LEPC may establish subcommittees as necessary to assist with the completion of its work and objectives.

Section 2 – Appointments

Subcommittee appointments may be made by the LEPC or a Co-Chairperson. Appointments are to be distributed as equally as possible among Committee members.

Section 3 – Subcommittee Chairpersons

Subcommittee Chairperson shall be appointed by a LEPC Co-Chairperson.

Section 4 – Subcommittee Action

All subcommittee action is subject to approval by the LEPC.

Article V – Meetings

Section 1 – Regular Meetings

The LEPC shall meet at least once quarterly. The Nevada Open Meeting Law shall be observed.

Section 2 – Special Meetings and Subcommittee Meetings

The LEPC and its subcommittees may call additional meetings beyond the regular schedule as necessary for the conduct of its business. The Nevada Open Meeting Law rules shall be observed.

Section 3 – Quorums

A quorum for the purpose of the LEPC to conduct business shall consist of a simple majority of members eligible to vote or their official designee approved in writing.

Section 4 – Rules of Order

The deliberation of all meetings of the LEPC, or their designees, shall be governed by Robert’s Rules of Order, Newly Revised.

Article VI – Voting

Only voting members or their official designee may vote on matters of the LEPC or subcommittee deliberation. Each member may have one vote. Action may be determined by a majority of the voting membership.
Article VII – Amendments

These by-laws may be amended or replaced upon the affirmative vote of a majority of the LEPC membership, or their official designee at any regular or special meeting of the LEPC provided that any proposed changes have even distributed to all members at least 30 days prior to such action.

Article VIII – Address

The official address for all correspondence shall be 27 S. Main Street, Yerington, Nevada 89447

Article IX - Public Request for Information

Any person may submit a written request for information under Section 311, 312, and 324 of EPCRA. Requests shall be addressed to the Lyon County LEPC, 27 South Main Street, Yerington, NV 89447. The LEPC shall respond to requests for information no later than 45 days from the receipt of request. The LEPC Chairman shall serve as the Coordinator of Information.

Article X - Distribution of the Hazardous Materials Response Plan

Routine distribution of the Response Plan will be in accordance with operational needs. Copies of the most recent published plan will be available for public review in the County Managers Office during normal office hours.

Article XI - Dissolution of LEPC

In the event that the Lyon County LEPC is dissolved or becomes inactive as determined by the Lyon County Board of Commissioners; all equipment and LEPC responsibilities shall revert to the Lyon County Board of Commissioners.

APPROVED/REVIEWED: January 10, 2024

APPROVED & AMENDED: April 4, 2022
Lyon County Local Emergency Planning Committee Agenda Summary

Meeting Date: April 17, 2024

Agenda Item Number:
4.c

Subject:
For Possible Action: Approval of March 20, 2024 LEPC minutes.

Summary:

Financial Department Comments:

Approved As To Legal Form:

County Manager Comments:

Recommendation:

ATTACHMENTS
  • LEPC Minutes 03.20.24
1. Roll Call at 10:38 A.M.

Present: Taylor Allison - Emergency Manager, Andrew Haskin- County Manager, Dustin Homan - LC Roads


2. Pledge of Allegiance

3. Public Participation
   There was none.

4. For Possible Action: Review and adoption of agenda
   Andrew Haskin moved to approve the adoption of the agenda, Dustin Homan seconded, and the vote carried unanimously.

5. REGULAR AGENDA

5.a. For Possible Action: Approval of January 10, 2024 LEPC minutes.
   Dustin Homan moved to approve the January 10, 2024 minutes, Andrew Haskin seconded, and the vote carried unanimously.

5.b. For Possible Action: Review and approve FY25 State of Nevada Emergency Response Commission (SERC) grant proposals, and approve the Lyon County Emergency Manager submit applications on behalf of the LEPC.
   • FY25 SERC OPTE Grant Application
   • FY25 SERC UWS Grant Application
   • FY25 LEPC Grant Proposals - Overview
   • FY25 LEPC Grant Proposal - Central Lyon
   • FY25 LEPC Grants Proposal - Lyon County Sheriff's Office

   Taylor Allison gave an overview of the grants submitted, allocations and submittal date. The Committee discussed the allocations and there were abstentions.

   Andrew Haskin moved to approve FY25 State of Nevada Emergency Response Commission (SERC) grant proposals, and approve the Lyon County Emergency Manager submit applications on behalf of the LEPC and to apply the remaining amount toward the Mass Casualty Incident working group activities, Dustin Homan seconded, and the vote carried unanimously.
6. **For Report Only: Lyon County Emergency Management & Member Reports.**

Lydia Altick reported the ground breaking for the Community Response and Resource Center along with the purpose of the center and the resources.

Rich Harvey reported their graduation for firemen and the practice facility for them.

Cari Rioux gave a report of their grants, new staffing, and vaccinations for the Lyon County School Districts.

Dustin Homan gave an update that the medivac in Yerington is operational.

7. **Public Participation**

There was none.

8. **Adjourn**

The meeting was adjourned at 10:16 A.M.