LYON COUNTY TELEPHONE SURCHARGE ADVISORY COMMITTEE
WEDNESDAY, AUGUST 02, 2023
10:00 AM
LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447

Join Zoom Meeting:
https://us02web.zoom.us/j/81992192772?pwd=e7XSOat5oBGGVOvDoxLTwVYybnDy61K.1
Meeting ID: 819 9219 2772 / Passcode: 114403

Board of Equalization meetings are open to the public and members of the public may attend in person and the meetings are also virtual and the public may attend via Virtual Zoom. Public Comment: Lyon County allows the following. If you are attending the virtual Zoom meeting, public comment may be provided by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may also be mailed to the Lyon County Clerk-Treasurer's Office at 27 S. Main Street, Yerington, Nevada 89447, but all public comments must be received prior to the date of the meeting if the comments are to be included in the supplemental materials. Any written public comment received the day of the Board meeting will be compiled and added as supplemental materials to the County's website and distributed to the Board of Equalization within 24 hours after the meeting.

You can also provide public comment, or request supporting materials, for this meeting by sending us an email to countyclerks@lyon-county.org. Be sure to type, PUBLIC COMMENT or DOCUMENT REQUEST in the subject line.

AGENDA

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).
To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

3. Review and Adoption of Agenda

4. REGULAR AGENDA – (ACTION WILL BE TAKEN ON ALL ITEMS UNLESS OTHERWISE NOTED)
   
   4.a. For Possible Action: Approve the minutes from August 23, 2022.
   
   4.b. For Possible Action: Discussion and possible action on a recommended five-year master plan for the telephone surcharge.

5. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

6. Adjourn

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: https://www.lyon-county.org, and the State Website: https://notice.nv.gov. Supporting documentation for the items on the agenda is available to members of the public at the County Manager's Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability,
Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA’s TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.
Meeting Date: August 2, 2023
Agenda Item Number: 4.a
Subject: For Possible Action: Approve the minutes from August 23, 2022.

Recommendation:
Approve the minutes from August 23, 2022.

Summary:

Attachments:
Minutes from August 23, 2022.
1. Call meeting to order.
The meeting was called to order by Josh Foli at 1:30pm on Tuesday August 23, 2022. Donna Cupp, Ed Kilgore, Scott Draper, Darren Wagner, and Josh Foli were the committee members present, which constitutes a quorum.

2. Public participation (no action will be taken).
There was no public participation.

3. Approve minutes from September 20, 2021.
Motion to approve the minutes from September 20, 2021 by Ed Kilgore, seconded by Darren Wagner, and passed with a unanimous vote.

4. For Possible Action: Discussion and possible action on a recommended five-year masterplan for the telephone surcharge and recommendation of a revised telephone surcharge rate to the Board of Commissioners.
There was discussion about the equipment needs of the fire districts, Yerington Police Department, Lyon County Sheriff’s Office, Lyon County Dispatch. Each entity’s requests/needs were discussed.

Categories of spending discussed included mobile data terminals, handheld radios, mobile radios, base station radios, pagers, phone/data charges for mobile data terminals and dispatch, edispatch, radio console maintenance, and dispatch recording system maintenance.

The total requests discussed totaled $1,132,850, which was then incorporated in the recommended five-year masterplan to go to the Board of County Commissioners for approval. Many of the purchases are bulk purchases up front and are anticipated to be less in subsequent years.

Ed Kilgore made the motion “To approve the five year masterplan for recommendation to the Board of County Commissioners.” It was seconded by Darren Wagner. The vote was unanimous. The masterplan consisted of the following estimated costs:

The following eight items have been identified as the highest need and are listed in priority order with their estimated costs.

1. Hosted 911 phone system and phone lines. Estimated cost is $235,000 per year.
2. Purchase of mobile solution hardware and communications devices. This would include, in order: Geographical Positioning System (GPS) devices to report the location of each response unit; wireless communication equipment, such as aircards, to connect to the dispatching system; and mobile data devices, such as
laptops or tablets, to access the dispatching software. Estimated cost is $100,000 per year.

3. Annual fees for aircard connectivity for the mobile solution hardware. Estimated cost is $85,400 per year.

4. Recording system equipment to record telephone calls. Estimated cost is an annual maintenance fee of $10,000 per year.

5. Radios for handheld, vehicle, and base station use for emergency responder communication with Dispatch. Estimated cost is $593,000 the first year and $187,000 per year thereafter.

6. eDispatches paging service for Dispatch to communicate with emergency responders. Estimated cost $10,000 per year in ongoing fees.

7. Maintenance agreement on the dispatch radio consoles to communicate with emergency responders. Estimated cost is $20,000 per year.

8. Pagers in an estimated cost of $15,000 per year.

These items are planned to be entirely funded through the telephone surcharge, but due to necessity and timing, may receive additional funding from monies in the General Fund, Capital Improvements Fund, or other County Funds from time to time as approved by the Lyon County Board of Commissioners.

5. Public participation (no action will be taken).

There was no public participation.

6. Adjourn.
Meeting Date: August 2, 2023
Agenda Item Number: 4.b
Subject: For Possible Action: Discussion and possible action on a recommended five-year master plan for the telephone surcharge.

Recommendation:
Discussion and possible action on a recommended five-year master plan for the telephone surcharge.

Summary:

Attachments: