

**Room Tax Board
Lyon County, Nevada**

The Honorable Debt Management Commission met this day, Friday, June 11, 2025 at 10:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

1. Roll Call

Present: Debbie Skinner, James Kepler, Scott Huntley and Rob Jacobson

Absent: Matthew Galvin and Joe Mendoza

Staff Present: Comptroller Josh Foli, District Attorney Steve Rye and Deputy Clerk Nicole Wagner

2. Pledge of Allegiance

Debbie Skinner asked everyone to join in the Pledge of Allegiance.

3. Public Participation

Debbie Skinner asked for public comment and there was none.

4. For Possible Action: Review and adoption of agenda

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to approve the agenda as presented, James Kepler seconded and the motion passed 4-0.

5. Staff Reports

Comptroller Josh Foli stated the annual amount of room tax funding varies by collections as well as any unspent money available that may roll over from the previous cycles. He noted that this particular cycle is one of the lowest this board has seen in a while.

6. REGULAR AGENDA

6.a. For Possible Action: Appoint a Chair with a term expiring June 10, 2026.

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to appoint Debbie Skinner as Chair with a term expiring June 10, 2026, Scott Huntley seconded and the motion passed 4-0.

6.b. For Possible Action: Appoint a Vice-Chair with a term expiring June 10, 2026.

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to appoint James Kepler as Vice-Chair with a term expiring June 10, 2026, Debbie Skinner seconded and the motion passed 4-0.

6.c. For Possible Action: Approve the December 11, 2024 minutes.

Debbie Skinner asked for public comment and there was none.

James Kepler motioned to approve the December 11, 2024 minutes, Rob Jacobson seconded and the motion passed 4-0.

6.d. For Possible Action: Approve the cash balance financial report through June 2, 2025.

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to approve the cash balance financial report through June 2, 2025, Debbie Skinner seconded and the motion passed 4-0.

6.e. For Possible Action: Discuss and approve methodology for allocating Room Tax grant funding by the Board members. (Requested by Board Member Hanan)

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to take no action, James Kepler seconded and the motion passed 4-0.

6.f. For Possible Action: Approve funding for grant applications for July 1, 2025 through December 31, 2025.

Debbie Skinner stated applications with no representation will be denied.

Each applicant gave a presentation reviewing their event. The board discussed how they would like to see funding allocated.

Night in the County applicant Justin Aguilar reduced their request to \$5,000.

James Kepler disclosed that while he is a member of the Dayton Chamber of Commerce, he does not have any financial interest in Dayton Valley Days and does not sit on the Dayton Valley Days Board.

It was noted that the Fernley 4th of July and the Christmas Bingo was included on the same application. The board discussed how funds should be allocated as 2 separate events. After speaking with the applicant, it was agreed that funds would be allocated to only the Fernley 4th of July event.

No.	Request	Funded	Request	Funded	Area	Project
1	\$ 3,500.00	\$ 2,500.00	\$ 3,500.00	\$ 2,000.00	D	Dayton Valley Days
2	\$ 10,000.00	\$ 2,000.00	\$ 3,000.00	\$ 2,000.00	F	Fernley 4th of July and Christmas Bingo
3	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 9,000.00	F	Grand Slam Tournament
4	\$ 5,000.00	\$ 2,000.00	\$ 5,000.00	\$ 2,675.00	MV	Mason Valley Beekeepers Conference
5	N/A	N/A	\$ 1,000.00	\$ 800.00	MV	Lavender Days
6	\$ 5,000.00	\$ 3,000.00	\$ 5,000.00	\$ 3,325.00	MV	Lyon County Fair & Rodeo
7	\$ 15,000.00	\$ 12,000.00	\$ 12,000.00	\$ 5,000.00	MV	Night in the Country
8	\$ 3,500.00	\$ 1,000.00	\$ 2,000.00	\$ 1,200.00	SV	Smith Valley Fun Days
	Request	Previous	Request	Funded		
Totals	\$ 62,000.00	\$ 37,500.00	\$ 46,500.00	\$ 26,000.00		
			Available	\$ 26,000.00		
			Unallocated	\$ -		

Debbie Skinner asked for public comment and there was none.

Rob Jacobson motioned to fund the Dayton Valley Days at \$2,000, the Fernley 4th of July, recognizing it as a 2 day event, at \$2,000, the Grand Slam tournament at \$9,000, the Mason Valley Beekeepers Conference at \$2,675, the Lavender Days at \$800, the Lyon County Fair & Rodeo at \$3,325, Night in the Country at \$5,000 and the Smith Valley Fun Days at \$1,200 for a total of \$26,000 for this budget cycle, James Kepler seconded and the motion passed 4-0.

7. Public Participation

Debbie Skinner asked for public comment.

The applicants thanked the board for their consideration and support for these events.

8. Agenda Requests

There were none at this time.

9. Board Comments

Rob Jacobson and Debbie Skinner wished good luck to all the upcoming graduates.

James Kepler shared the growth that Lyon County has seen over the years.

Scott Huntley apologized for not being in person attendance and looks forward to attending the next meeting.

10. Adjourn

The meeting was adjourned 10:59 a.m.

LYON COUNTY ROOM TAX BOARD



Deborah Skinner
Chairman

ATTEST



Staci Lindberg
Lyon County Clerk/Treasurer