Board of County Commissioners  
Lyon County, Nevada

The Honorable Board of Lyon County Commissioners met this day, Thursday, January 4, 2024 at 9:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

1. Roll Call

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: County Manager Andrew Haskin, Comptroller Josh Foli and District Attorney Steve Rye

2. Invocation given by Matt Christensen of The Church of Jesus Christ of Latter-day Saints

3. Pledge of Allegiance

4. Public Participation

Comm. Hockaday asked for public comment and there was none.

5. For Possible Action: Review and Adoption of Agenda

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the agenda, Comm. Jacobson seconded, and the motion passed 5-0.

6. Time Certain

6.a. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Chair and to fix the term of office for the Chair as required by NRS 244.070.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to nominate Comm. Dave Hockaday as the Board of County Commissioners Chair with a term ending the first meeting of 2025, Comm. Henderson seconded and the motion passed 5-0.

6.b. For Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Vice Chair and to fix the term of office for the Vice Chair as required by NRS 244.070.

Commissioner Hockaday asked for public comment.

Comm. Jacobson moved to nominate Comm. Wes Henderson as the Board of County Commissioners Vice Chair with a term ending the first meeting of 2025, Comm. Hockaday seconded and the motion passed 5-0.

6.c. For Time Certain at 9:00 A.M: Public Hearing- Bill No. 23-02: For Possible Action: Approve an ordinance amending Lyon County Code Title 15- Land Use and Development Code related to Accessory Dwelling Units; Chapter 15.335.03.A and other matters properly related thereto.

- Title 15 Land Use Tiny Homes Ordinance (Final)
- Title 15 Land Use Tiny Homes Draft Ordinance (Track Changes)
Community Development Director Louis Cariola gave a presentation reviewing the ordinance amending Lyon County Code Title 15 - Land Use and Development Code related to Accessory Dwelling Units.

Comm. Hockaday asked for public comment.

Comm. Henderson moved to approve an ordinance amending Lyon County Code Title 15 - Land Use and Development Code related to Accessory Dwelling Units; Chapter 15.335.03.A and other matters properly related thereto, Comm. Hendrix seconded and the motion passed 5-0.

7. Presentation of awards and/or recognition of accomplishments
   7.a. For Presentation Only: Present Sergeant Lopez with a Retirement plaque.

Sheriff Brad Pope presented a Retirement Plaque to Sergeant Lopez.

The Commissioners thanked Sergeant Lopez for his service.

8. Commissioners/County Manager Reports

Comm. Hendrix stated the Comstock Historical Society meeting was canceled, however, she attended the Stagecoach Advisory Board meeting on 01/03/2024.


Comm. Keller stated he enjoyed time with his family for the holidays.

Comm. Jacobsen stated he enjoyed time with his family for the holidays.

Comm. Hockaday stated there is still an open position on the Smith Valley Advisory Board. He asked the Roads Department to look at the damaged signs on Artesia Road in Wellington.

County Manager Andrew Haskin stated he is back in the office full time. He stated there is an upcoming change that will be brought to the board for discussion regarding the way the Advisory Boards submit their agendas. He also plans on bringing an item to the Board to discuss and clarify the roles of the Advisory Boards.

9. Elected Official's Reports
       · November 2023 Statistics Report

       · Criminal and Civil Statistics November 2023

Sheriff Brad Pope stated there have not been any accidents on Miller Lane but will be presenting data once the stop signs have been installed. He stated his annual report will be presented at the next meeting.

10. Appointed Official's Reports
Comptroller Josh Foli updated the Board letting them know that on April 8, 2024 there will be a Tentative Budget Meeting and the Final Budget Meeting will be on May 20, 2024. He stated at the next meeting he will be presenting an item to the Board to discuss a different vendor for internet service.

11. Advisory Board Reports

Stagecoach Advisory Board Vice Chair Amanda Brinnand gave updates on board member capacity and provided feedback for a recommended parcel map approval.

Silver City Advisory Board Chair Erich Obermayer discussed road issues and code enforcement issues. He stated that residents are concerned if they will still be able to build tiny homes. He updated the board with an upcoming member application for a vacancy on the Advisory Board.

12. CONSENT AGENDA

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Consent Agenda as presented, Comm. Henderson seconded, and the motion passed 5-0.

12.a. For Possible Action: Review and accept travel claims.

Travel claims total as of December 15th, 2023 was $12,080.45.

12.b. For Possible Action: Review and accept claims and financial reports.

The cash balance as of December 15th, 2023 was $134,137,851.58. County claims totaled $3,373,164.20 and payroll totaled $2,957,012.28.

12.c. For Possible Action: Approve December 21, 2023 Minutes

The December 21, 2023 Minutes were approved.

12.d. For Possible Action: Accept grant award from the State of Nevada Department of Health and Human Services (DHHS), for the Community Services Block Grant (CSBG), in the amount of $127,357.00.

- FY24 Community Service Block Grant 1407 NOSA

12.e. For Possible Action: Accept grant award from State of Nevada, Division of Public and Behavioral Health award for Women, Infants, and Children program in the amount of $100,975.00 for four months with the remainder to be awarded post the federal budget process being complete.

- FY24 WIC Notice of Subaward SG-2024-00007

**END OF CONSENT AGENDA**

REGULAR AGENDA
13. Sheriff

13.a. For Possible Action: Approve contract between Lyon County and Rural Medevac Alliance, Inc. ("RMA") for Lyon County to provide dispatch services for RMA at the rate of $1,150 per month for an initial term of four (4) years with an optional renewal of four (4) years.

   • Rural Medevac Alliance, Inc Dispatch Services Agreement

Comm. Henderson stated that the effective date for the contract needs to be corrected and Joey Loehner from Rural Medevac Alliance stated he will work with District Attorney Steve Rye to get it corrected.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the contract between Lyon County and Rural Medevac Alliance, Inc. ("RMA") for Lyon County to provide dispatch services for RMA at the rate of $1,150 per month for an initial term of four (4) years with an optional renewal of four (4) years, Comm. Keller seconded, and the motion passed 5-0.

14. Advisory Board

14.a. For Possible Action: Appoint up to two members to the Central Lyon County Park Advisory Board with terms expiring December 31, 2024.

   • Brittnee Somers -Parks and Rec Application

Commissioners stated they would like to start seeing further consideration taken for applicants.

County Manager Andrew Haskin stated an agenda item can be added for another meeting to discuss this further.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to appoint Brittnee Somers to the Central Lyon County Park Advisory Board with term expiring December 31, 2024, Comm. Keller seconded, and the motion passed 5-0.

14.b. For Possible Action: Approve to change the meeting day of the Silver City Advisory Board to the 3rd Thursday of the month at 7:00 pm.

   • Letter of Transmittal

Comm. Henderson asked if the day of the week was the issue or if it was the week of the month that was the issue.

Silver City Advisory Board Chair Erich Obermayr stated that it is the day of the week that is the issue.

County Manager Andrew Haskin stated if there is further discussion needed for a decision to be made, this item can be brought back.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve to change the meeting day of the Silver City Advisory Board to the 3rd Thursday of the month at 7:00 pm, Comm. Hendrix seconded, and the motion passed 5-0.

15. Comptroller

Lyon County Board of County Commissioners

December 7, 2023
15.a. For Possible Action: Approve the purchase of ten replacement vehicles for the Sheriff's Office in the amount of $700,000, to be funded from a budget transfer from the General Fund contingency.

Comptroller Josh Foli gave a presentation reviewing the requested purchase of 10 replacement vehicles for the Sheriff's Office.

Commissioners and Josh Foli discussed resourcing and budgeting for vehicles for the Sheriff's Office.

Comm. Henderson stated he is concerned with the priority for completion of the Moundhouse Community Center.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the purchase of ten replacement vehicles for the Sheriff's Office in the amount of $700,000, to be funded from a budget transfer from the General Fund contingency, Comm. Keller seconded, and the motion passed 5-0.

15.b. For Possible Action: Approve a contract with Prism Systems Corporation in the amount of $145,400 to upgrade the existing door and camera control system in the Justice Complex.

*Prism Systems Upgrade Contract*

Comptroller Josh Foli gave a presentation discussing the contract with Prism Systems Corporation.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve a contract with Prism Systems Corporation in the amount of $145,400 to upgrade the existing door and camera control system in the Justice Complex, Comm. Hendrix seconded, and the motion passed 5-0.

16. County Manager

16.a. For Possible Action: Appoint County Commissioners and staff to the following Boards, Commissions, or Committees for calendar year 2024:

- Comstock Historic District
- Debt Management Commission
- Dayton Valley Conservation District
- Mason Valley Conservation District
- Smith Valley Conservation District
- Nevada Public Agency Insurance Pool
- Public Agency Compensation Trust
- Nevada Association of Counties
  1. Board of Directors- 1 Commissioner
  2. Legislative Committee - Up to 2 Commissioners
  3. Public Lands and Natural Resources Committee - Up to 2 Commissioners
- Local Emergency Planning Committee
- Northern Nevada Development Authority
- Nevada WORKS
- Walker River Irrigation District
- Carson Water Subconservancy District
Lyon County Room Tax Board
Quarterly Jail Inspection
Truckee Canal Safety Commission
Lyon County Regional Transportation Commission
Quad County Legislative Coalition
Carson Area Metropolitan Planning Organization
State Land Use Planning Agency
Nevada Local Justice Reinvestment Coordinating Council
Nevada Commission of the Aging
Intergovernmental Executive Committee (Expanding Term of December 31, 2025)
· Commissioner Appointments 2023
· LC Policy 1-3 General Powers & Responsibilities

Comm. Hockaday reviewed the list on a spreadsheet presented live during the meeting. For each appointment allocation, the Commissioners reviewed along with staff which ones they wanted to keep or change. For the Nevada Association of Counties Board of Directors, both Comm. Henderson and Comm. Keller wanted to be the primary representation.

Comm. Hockaday asked for all those in favor to appoint Comm. Henderson to Nevada Association of Counties Board of Directors and for all those who oppose. The vote passed 3-2 with Comm. Keller and Comm. Hendrix opposed. Comm. Keller stated he would like to remain as the alternate.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to appoint commissioners and staff to the various boards and commissions as displayed on the worksheet. Comm. Keller seconded, and the motion passed 5-0.

Comm. Keller stated that he would like a report from the Nevada Association of Counties Board of Directors with updates that can be provided to boards and committees.

16.b. For Possible Action: Update on the development of a Lyon County Lands Bill and provide direction to the County Manager on the Lands Bill.

County Manager Andrew Haskin stated that after his meeting with Congressional Delegation, it was recommended that the board move forward with one Lands Bill rather than two. He also stated that Bureau of Land Management informed him that they have land that could be utilized for future growth in the Mound House area. The commissioners and staff discussed timelines for completion and boards and commissions that will need to stay informed.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to direct the County Manager to continue work on one Lyon County Lands Bill, to communicate with the Tribe and to report back to the board no later than the first meeting in March with a progress update, Comm. Keller seconded, and the motion passed 5-0.

17. Human Resources

17.a. For Possible Action: Approve County Manager's annual performance evaluation, and, provided his performance is deemed satisfactory, approve a merit increase in the amount of 2.5% of his base salary.
FY24 County Manager Performance Review
Notice of Meeting

The Commissioners thanked Andrew Haskin for his continued efforts.

Comm. Hockaday asked for public comment.

Andrew Sichak stated that he is impressed with County Manager Andrew Haskin’s performance and would like to see a greater merit increase in his base salary.

Comm. Keller moved to approve the County Manager’s annual performance evaluation and approve a merit increase in the amount of 2.5% of his base salary effective on his anniversary date, Comm. Henderson seconded, and the motion passed 5-0.

18. Agenda Requests

There was none at this time.

19. Commissioners Comments

Comm. Keller and Comm. Henderson stated they would like an update from the Parks Board.

Comm. Hockaday thanked the board for allowing him to continue as chair.

21. Public Participation

Comm. Hockaday asked for public comment and there was none.

22. Closed Session pursuant to NRS 241.015(3)(b)(2)

There was no closed session.

23. Adjourn

Meeting was adjourned at 10:45am.

LYON COUNTY BOARD OF COMMISSIONERS

STACI LINDBERG, Lyon County Clerk/Treasurer

DAVE HOCKADAY, Chairman

ATTEST

STACI LINDBERG, Lyon County Clerk/Treasurer
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