1. Roll Call at 10:38 A.M.

**Present:** Taylor Allison - Emergency Manager, Scott Draper – MVFPD, Lacy Parrot-MVFPD, Louis Cariola - LC Community Development Director, Lisa Nash – LC Planner, Dustin Homan - LC Roads Director, Dena Mattice - Public Health Nurse, Lydia Altic – Dept. COF Manager

**Phone/Video:** Ryan McIntosh - CLCFPD, Dave Hockaday -BOCC, Kelli Groves - NLCFPD, Andrew Haskin - LC Manager, Cari Rioux Quad, Ryan Powel - SO, Rich Harvey – CLCFPD, Mathew Nightingale – SVFPD

2. Public Participation

   There was none.

3. For Possible Action: Review and adoption of agenda

   Dustin Homan moved to approve the adoption of the agenda, Scott Draper seconded, and the vote carried unanimously.

4. For Possible Action: Election of Co-Chair for the Lyon County Local Emergency Planning Committee

   Scott Draper moved to elect Kelli Groves Co-Chair for the Lyon County Local Emergency Planning Committee, Louis Cariola seconded, and the vote carried unanimously.

5. REGULAR AGENDA

5.a. For Possible Action: Approval of November 08, 2023 LEPC minutes

   Dustin Homan moved to approve the November 08, 2023 LEPC minutes, Scott Draper seconded, and the vote carried unanimously.

5.b. For Possible Action: Review and approve the Lyon County LEPC Bylaws.

   Dustin Homan moved to approve the adoption of the Lyon County LEPC Bylaws, Lydia Altic seconded, and the vote carried unanimously.

5.c. For Possible Action: Review, amend and approve the Lyon County LEPC membership

   Cari Rioux moved to approve the Lyon County LEPC membership with changes given, Lydia Altic seconded, and the vote carried unanimously.

5.d. For Possible Action: Discussion and approval of changing the LEPC meeting schedule for 2024.
Scott Draper moved to approve changing the LEPC Meeting schedule to the third Wednesday of the month at 9:00 a.m., Dustin Homan seconded, and the vote carried unanimously.

5.e. For Possible Action: Discussion and approval of establishing a LEPC Grant Subcommittee and for the Emergency Manager as LEPC Co-Chair to appoint a Subcommittee Chair and members.

Taylor Allison discussed the need to have a Subcommittee to review the grants and to rank them as a recommendation prior to bringing them for approval to the LEPC. The other option is for the LEPC to review and approve the requested grant submittals.

Scott Draper gave a review of past grant proposals that are brought to the LEPC for review. He requested to have the meeting together as the LEPC and Ryan McIntosh agreed.

Taylor Allison gave the dates for a mid-February submission deadline for requested grant review and a meeting. There was no motion to create a Subcommittee.

5.f. For Possible Action: Review and approve annual Lyon County Hazardous Materials Emergency Response Plan for submittal to the State Emergency Response Commission
- Lyon County HazMat Plan 2024
- Tier II Facility List 2024
- NRT-1A Checklist 2024
- Exercise Reporting Form 2024
- Exercise Reporting Form_ Exercise Materials
- Level of Response - LEPC 2024
- EPCRA Public Notice Ad Confirmation 2024

Taylor Allison gave an overview of the contents provided for approval.

Scott Draper moved to approve the Lyon County Hazardous Materials Emergency Response Plan, Lydia Altic seconded, and the vote carried unanimously.

6. Public Participation

Cari Rioux reported on their discussions and projects with Lyon County School District, update of meetings, and the cold and flu season.

7. Adjourn

The meeting was adjourned at 11:04 A.M.