Board of County Commissioners  
Lyon County, Nevada

The Honorable Board of Lyon County Commissioners met this day, Thursday, January 18, 2024 at 9:00 A.M., in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

1. Roll Call

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: County Manager Andrew Haskin, Comptroller Josh Foli and District Attorney Steve Rye

2. Invocation given by Travis Walker of the Smith Valley Baptist Church

3. Pledge of Allegiance

4. Public Participation

Comm. Hockaday asked for public comment.

Mary Ann Sichak shared her opinion of the speed modification made on Miller Lane.

5. For Possible Action: Review and Adoption of Agenda

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the agenda as presented, Comm. Jacobsen seconded, and the motion passed 5-0.

6. Time Certain

6.a. Time Certain at 9:05 AM: For Possible Action: Proclaim the month of January as National Radon Action Month (NRAM) in Lyon County. (Requested by Chris Kelly of UNR)

• Proclamation for Radon

University of Nevada, Reno, Northern Area Director, Holly Gatzke, gave a presentation discussing the proclamation for the month of January as National Radon Action Month in Lyon County.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobsen moved to proclaim the month of January as National Radon Action Month (NRAM) in Lyon County, Comm. Henderson seconded and the motion passed 5-0.

6.b. For Time Certain at 9:05 AM: For Presentation Only: Holly Gatzke, Northern Area Director, will be providing a presentation updating the Lyon County Board of County Commissioners regarding program highlights and reorganization of the Extension model for UNR Lyon County Extension during the past six months.
Northern Area Director, Holly Gatzke, gave a presentation updating the commissioners regarding program highlights and reorganization of the Extension model for UNR Lyon County Extension during the past six months.

Commissioner Hockaday asked for public comment and there was none.

Commissioners thanked Holly Gatzke for her presentation and the continued efforts made by her and fellow staff.

6.c. For Time Certain at 9:15 AM: For Presentation Only: Update from the Bureau of Land Management (BLM) on current activities.

- BLM Report

John Palma from the Bureau of Land Management gave a presentation with recent updates on current activities.

Comm. Henderson asked what the horse population is. John Palma responded that he will bring those numbers back at a later time.

Commissioners expressed their concerns with the removal of the El Dorado Dam.

Comm. Hockaday asked for public comment and there was none.

Commissioners thanked John Palma for his presentation.

7. Presentation of awards and/or recognition of accomplishments

There were none at this time.

8. Commissioners/County Manager Reports

Comm. Hendrix attended the Silver Springs Advisory Board meeting, the Lyon County Planning Commission meeting, the Carson Water Subconservancy District meeting and the United Stated Department of Agriculture and Department of Energy Listening Session.

Comm. Henderson attended the Nevada Association of Counties Public Lands Steering Committee meeting, the Carson Area Metropolitan Planning Organization meeting and the Lyon County Planning Commission.

Comm. Keller attended the Lyon County Planning Commission, the Carson Water Subconservancy District meeting as well as the United Stated Department of Agriculture and Department of Energy Listening Session.

Comm. Jacobsen attended the Nevada Association of Counties Foundational Public Health Services and thanked the organizers for putting that together. He also met with the Junior Probation Office and Nevada Works.

Comm. Hockaday attended the Walker River Irrigation District meeting, the Local Emergency Planning Committee meeting as well as the Mason Valley and Smith Valley Conservation Dinner’s that were held together.
County Manager Andrew Haskin attended the Health District Study kickoff meeting. He stated that there was a snow day last week and thanked the essential workers that were still working that day.

9. Elected Official's Reports
        • Annual Report 2023

Sheriff Brad Pope gave a presentation reviewing events and statistics from 2023.

Comm. Hockaday asked for public comment and there was none.

Commissioners thanked Sheriff Brad Pope and his staff for their continued efforts.

10. Appointed Official's Reports

Community Development Director Louis Cariola stated that the Planning Department is still looking for a Senior Planner and thanked his staff for their hard work. He also stated that a new contract starting March 1, 2024 with Waste Management will include improvements based on community feedback and contract compliance.

Commissioners thanked Louis Cariola for reporting and update from Waste Management.

Comptroller Josh Foli stated he will be coming back to the board with an agenda item to discuss adding a bay to the maintenance shop. He also stated he was added to the Local Government Finance Committee.

11. Advisory Board Reports

There were none at this time.

12. CONSENT AGENDA

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve the Consent Agenda Items 12.a. through 12.j., Comm. Keller seconded, and the motion passed 5-0.

12.a. For Possible Action: Review and accept travel claims.

Travel claims total as of December 31st, 2023 was $5,534.94.

12.b. For Possible Action: Review and accept claims and financial reports.

The cash balance as of December 31st, 2023 was $137,416,758.73. County claims totaled $3,635,985.47 and payroll totaled $1,264,397.30.

12.c. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.

Secured Property corrections totaled $6,467.83 and Unsecured Factual Corrections totaled $255.17.
12.d. For Possible Action: Approve January 4, 2024 Minutes.

The January 4, 2024 Minutes were approved.

12.e. For Possible Action: Approve an interlocal agreement with the Office of the Attorney General, in the amount of $2,037.77, that defines the framework to oversee the Nevada Statewide Victim Notification System.
   • Nevada Statewide Victim Notification System Interlocal Agreement

12.f. For Possible Action: Accept Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers.
   • Criminal Justice Assistance Drug Analyzer Grant

12.g. For Possible Action: Accept a grant from the Department of Justice (DOJ) Bureau of Justice Assistance in the amount of $17,258, to retrofit approximately 27 patrol vehicles with a safer system to store patrol rifles.
   • Department of Justice Grant

12.h. For Possible Action: Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2024-2025, in the amount of $49,700, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.
   • FY24-25 Emergency Solutions Grant NOSA

12.i. For Possible Action: Approve a budget transfer from the General Fund contingency in the amount of $3,100 to pay for a secondary internet connection for the County for the remainder of the current fiscal year.

12.j. For Possible Action: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.
   • Detention Facility Quarterly Inspection Report December 2024

**END OF CONSENT AGENDA**

REGULAR AGENDA

13. Utilities
   13.a. For Presentation Action: Project update from the Utilities Engineer for the fourth quarter of 2023.
   • Projects Update

Utilities Engineer Kishora Panda gave a presentation on the recent updates from the 2023 fourth quarter.

Utilities Director David Bruketta provided clarification to current staffing.

Comm. Hockaday asked for public comment and there was none.

Commissioners thanked Kishora Panda for his presentation.
14. Community Development

14.a. For Presentation Only: Discussion on Transfer of Development Rights, a voluntary and incentive based process by which property owners may transfer development potential from lands with significant conservation values to lands considered more appropriate for development.

Community Development Director Louis Cariola gave a presentation discussing the Transfer of Development Rights.

Commissioners shared their support and concerns with the Transfer of Development Rights.

Comm. Hockaday asked for public comment and there was none.

Commissioners thanked Louis Cariola for his presentation.

15. Sheriff

15.a. For Possible Action: Approve amendment to the Food Service Agreement with Trinity Food Services, to increase meal cost by five (5) cents. This is an increase of approximately $5,475 to be funded from a budget transfer from the General Fund contingency.

- Amendment to Trinity Food Service Agreement

Sheriff Brad Pope gave a presentation discussing the Food Service Agreement with Trinity Food Services.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve amendment to the Food Service Agreement with Trinity Food Services, to increase meal cost by five (5) cents, Comm. Hendrix seconded, and the motion passed 5-0.

16. Advisory Board

16.a. For Possible Action: Provide direction to staff for the appointment process to Citizen Advisory Boards. (Requested by Comm. Keller)

- Lyon County CAB Ordinance
- CAB Bylaws
- RES. 21-16 Central Lyon County Parks & Recreation Board
- CAB Handbook

County Manager Andrew Haskin gave a presentation on the current resignation process and provided the procedure for accepting application.

Commissioners and staff discussed how much time should be taken for application submission and consideration. Commissioners stated they would like to see Advisory Board vacancies advertised in as many places as possible. It was also clarified that any adjustments are at the discretion of the County Manager and staff.

Comm. Hockaday asked for public comment.

Jim Davis recommended there be a signup form online for people to list themselves as interested.

No action was taken on this item.
16.b. For Possible Action: Appoint a chairman for the first meeting of the Dayton Regional Advisory Board.
   - Letter of Transmittal

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to appoint Chris Gonzalez as Chairman for the first meeting of the Dayton Regional Advisory Board, Comm. Henderson seconded, and the motion passed 5-0.

16.c. For Possible Action: Appoint up to three members to the Dayton Regional Advisory Board with one term expiring December 31, 2025, and two terms expiring December 31, 2024.
   - Jim Davis, Application
   - Ronald Wyman, Application

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to appoint Jim Davis to the Dayton Regional Advisory Board with a term expiring December 31, 2025 and to appoint Ronald Wyman to the Dayton Regional Advisory Board with a term expiring December 31, 2024, Comm. Hendrix seconded, and the motion passed 5-0.

16.d. For Possible Action: Acknowledge the resignation of Michael Irvine and Stacey Sell from the Silver Springs Advisory Board.
   - Michael Irvine, Resignation
   - Stacey Sell, Resignation

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to acknowledge the resignation of Michael Irvine and Stacey Sell from the Silver Springs Advisory Board, Comm. Jacobsen seconded, and the motion passed 5-0.

16.e. For Possible Action: Appoint up to two members to the Silver Springs Advisory Board with one term expiring December 31, 2024, and the other term expiring December 31, 2025.
   - Adam McGuire, Application

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to appoint Adam McGuire to the Silver Springs Advisory Board with a term expiring December 31, 2025, Comm. Keller seconded, and the motion passed 5-0.

17. County Manager

   17.a. For Possible Action: Approve Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project for $3,991,250, to be created from APN 016-406-03, for the Dayton Government Complex Project.
   - Stan Lucas Traditions Purchase Agreement

County Manager Andrew Haskin gave a presentation discussing the Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project.

District Attorney Steve Rye reviewed and provided clarifications for the purchase agreement.
Project 1 Developer Don Smit provided project updates and thanked the Commissioners and staff for their efforts on this project.

Commissioners commented that they would like to see this agreement completed as soon as possible and they are looking forward to the completion of this project.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project for $3,991,250, to be created from APN 016-406-03, for the Dayton Government Complex Project, Comm. Keller seconded, and the motion passed 5-0.

17.b. For Possible Action: Review potential Lyon County requests for Community Project Funding from the Nevada Congressional Delegation and provide direction to the County Manager on which requests should be included and how they should be ranked.

County Manager Andrew Haskin gave a presentation discussing potential Lyon County requests for Community Project Funding from the Nevada Congressional Delegation.

Comm. Hockaday asked for public comment and there was none.

Commissioners stated they would like to see this brought back

Comm. Hockaday moved to direct staff to prioritize and put it together, Comm. Henderson seconded, and the motion passed 5-0.

18. Agenda Requests

Commissioner Hendrix stated she would like an agenda item to discuss reestablishing the Mason Valley Advisory Board.

Comm. Jacobson stated he would like an agenda item for an update from Waste Management regarding the Silver Springs Transfer Station Plans.

19. Commissioners Comments

Comm. Jacobson stated he appreciates all the efforts from the members of the Advisory Boards and he is sorry to hear individuals are leaving disgruntled.

21. Public Participation

Comm. Hockaday asked for public comment and there was none.

22. Closed Session pursuant to NRS 241.015(3)(b)(2)

There was a closed session at 12:35pm.

23. Adjourn
Meeting was adjourned at 12:59pm.

LYON COUNTY BOARD OF COMMISSIONERS

Dave Hockaday, Chairman

ATTEST

STACI LINDBERG, Lyon County Clerk/Treasurer