



**LYON COUNTY
LIBRARY SYSTEM
20 Nevin Way
Yerington, Nevada 89447**

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**Amy Geddes
Library Director
Branches:
Dayton Valley
Fernley
Smith Valley
Silver Stage
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM
9AM**

**Tuesday, January 28, 2020
575 Silver Lace Blvd.
Fernley, NV 89408
775-575-3366**

MEETING MINUTES

The meeting was called to order at 9:00AM by Chairperson Audrey Allan.

1. Roll call/Determination of Quorum-Board Members Present: Mandy Bennett, Audrey Allan, Aaron Mouritsen present Patricia Swain joined us via phone at 9:00AM. Quorum established. Others present: Amy Geddes, Wes Allan
2. Pledge of Allegiance led by Aaron Mouritsen.
3. Public Comment: None
4. Review and adopt agenda: Aaron Mouritsen made a motion to approve. Mandy Bennett seconded. Unanimously approved.
5. Correspondence: Director read into the record a letter received from Erin Wilkensen.
6. Director's report:
 - 6.a. Director's report for 1-28-2020
 - Director attended the Western Nevada College Rural Advisory Group meeting on December 4th to listen to what the curriculum will be for the Spring semester. WNC does work out of the Fernley Branch on a regular basis.
 - Director attended the NACO "What Counties Need to Know" about laws passed in the latest NV legislature on December 6th.
 - Director participated in the Dayton Christmas party festivities on Dec 7th.
 - We had the first round of interviews for the Library Technician position (cataloging) on December 12th.
 - Director attended both Fernley and Silver Springs Christmas celebrations on Dec 14th.
 - We conducted a 2nd interview with one of our cataloging candidates on Dec 17th.
 - We had Pancakes and Pajamas in Yerington on Dec 19th with over 100 attending.

- We had a Lyon County Census Team meeting on Dec 20th. Shayla Holmes and myself are trying to help the county promote the necessity to be counted. We lose \$1200 for each person that isn't counted.
- Director covered staff shortages in Smith on Dec 26, 27, 28 so that Sherry could enjoy the holiday.
- Director attended the Churchill County Library New Year's Eve Black and White Masquerade Ball on Dec 31st.
- Director attended the Fernley FOL meeting on Jan 7th.
- We conducted a 2nd interview with two other candidates for the cataloging position and made a final selection. Our new staff member starts on Jan 21st.
- Foundation meeting January 10th. The fundraiser will be October 24, 2020.
- Another Census meeting January 10th.
- Dayton Valley Branch hosted the Nevada Library Cooperative meeting on Jan 15th. Amy bought lunch. We are shopping for a new ILS software system to check in/out.
- Director attended "The Business Edge – State of the Counties" Jan 22nd at 7:30AM and then went on to cover Silver Springs the rest of the day and week because Wynne is on vacation.
- Director will attend the "Vision 2020 Forecast" at the Peppermill on Friday, January 31. It covers economic trends and forecasts.
- Next Foundation meeting February 7th.
- Our new staff member starts on January 21st. Director will be covering Silver Springs Wednesday-Saturday so that Wynne Prindle can train her. Coverage will continue until the candidate feels comfortable.
- On Jan 15th the "mom's group" came in and rearranged the kids area of the library. Staff and customers seem to love the new layout. This was a part of the 2019 LSTA grant for Reader's Maker's Thinker's.
- Director presented the 2019 Library Year in Review annual report.
- December statistics and reports presented from the branches.
- We can now measure WiFi statistics thanks to the state library and WhoFi. All branches now have little tablets that count the number of hits on our service.
- Aaron asked about an incident in Fernley in their report. The Fernley Library Branch was never informed or evacuated for the bomb scare that occurred. They evacuated both the police station and city hall, completely skipping the branch in the middle.

7. Review and acceptance of Claims:

- 7a. Review and accept claims for December 2019. Motion to accept claims by Mandy Bennett seconded by Aaron Mouritsen. Unanimously approved. Motion carried.
8. Review and approve minutes for 12-3-2019 meeting. Small corrections one about the masquerade ball for the foundation. Motions on claims needed a correction for the people making the motion. Allan was spelled incorrectly on 11a., change work reign in the last sentence to term. Aaron Mouritsen moved to adopt the minutes as amended. Seconded by Mandy Bennett. Unanimously approved. Motion carried.
9. Friends of the Library reports-Pat Swain reported that the Smith Library will be having a Valentines event on Feb 7th. March 15th is the St. Patty's day event.
10. Board of trustee comments: None
11. New Business
- 11a. Discuss yearly budget for the library and approve final draft for discussion with county comptroller and county manager. The presentation of our budget requests is February 19th at 9AM in the comptroller's office. We discussed the proposed budget asks that will be turned in this week to Josh Foli our county comptroller. We spent some time discussing both how the increased hours would affect the branches and how the facilities piece depends on the facilities department budget. Pat asked if it is possible to split a staff member between branches, which would present some challenges with transportation. We discussed how the part-time positions with no benefits are not as attractive to candidates when recruiting. We specifically went over controllable line items and what we need for the coming year. Motion to accept the budget presentation by Mandy Bennett seconded by Aaron Mouritsen. Unanimously approved. Motion carried.
- Public participation: Next meeting will not be on the regularly scheduled date, because Amy and Aaron are not available. We proposed March 3 for a special date to cover February and March items. The meeting will be in Dayton at 9AM. Motion to accept the special meeting date by Aaron Mouritsen, Mandy Bennett seconded. Unanimously approved. Motion carried.
12. Adjourned at 10:01AM