

SMITH VALLEY ADVISORY BOARD (SVAB)

Meeting Minutes

February 5, 2020

Advisory Board members present at meeting: Donald Smith, Tosca Renner, Maralyn Abrott, Donnette Huselton. Absent - Todd Silviera (unexcused).

Meeting was called to order at 7:00 p.m. by Chairman Don Smith. The four board members were present constituting a quorum. Pledge of allegiance was recited.

1. **Public Participation**: None.
2. **Review and adoption of agenda** – moved by Donnette Huselton, and seconded by Maralyn Abrott, to approve the agenda, passed 4-0.
3. **Review and adoption of January 8, 2020 meeting minutes**: After review, Donnette Huselton made a motion to approve minutes from the January 8, 2020 meeting. Motion was seconded by Maralyn Abrott and passed 4-0.
4. **Review of correspondence/email/ and/or faxes received by board**: Correspondence received was as follows:
 - a) An e-mail was received announcing Open Meeting Law training to be held on March 5, 2020, at 2:30 p.m. and March 7, 2020, at 8:30 a.m. Members planning to attend need to sign up with the county manager's office.
 - b) **Jeff Page** – email announcing a Master Plan meeting and requesting input from the public will be held February 11 at 6:00 p.m.
 - c) **Jeff Page** – email advising that David Scott had resigned.
5. **Board Member Comments** – None.
6. **Review of Attendance of Todd Silviera** – A discussion was held regarding Todd Silviera continuing as a member of the board. It was noted that he had missed several meetings, and specifically was unexcused at the present meeting as well as the past two. A motion was made by Donnette to send a letter of transmittal to the Board of County Commissioners to remove Todd Silviera from the board. Motion was seconded by Maralyn Abrott and passed 4-0. Tosca will send the letter of transmittal to the county manager's office.

7. **Elected Officials/Public Entity Representative's Reports** – Reports were given as follows:
 - a) **County Commissioner** – No one in attendance
 - b) **Harold Ritter, Planning Commission** – Harold reported that there are no Smith Valley items on the February agenda for the Planning Commission. Harold also discussed his position on the Master Plan Review, which occurs every ten years. He is of the opinion to leave zoning the same in the Smith Valley area unless he hears otherwise from residents. He also noted that Stagecoach is standing firm on their zoning. The board asked questions regarding the Master Plan, and Don Smith requested that a general discussion be agendaized on the Master Plan at the SVCAB's next meeting.
 - c) **Sheriff's office** – No representative was in attendance. Don presented the statistics for January, 2020.
 - d) **Fire department** – Not in attendance.
 - e) **Other elected/appointed officials** – none
 - f) **Code Enforcement Officer** – none.
8. **Discussion and possible action regarding community litter pickup project:** Don had requested that the board discuss setting up a litter pickup project on the roads of the valley. Maralyn shared about how service organizations gave up on the litter projects because of NDOT rules. Further discussion was had regarding adopt-a-highway projects, and that people on Smith Valley Notes discussed people leaving trash on the road. It was suggested that groups such as Friends of Smith Valley or Smith Valley Litter Critters groups be formed. Tosca will talk to Darrol or Kevin Brown with D & S Waste regarding the possibility of a free dumping day to coincide with highway cleanup, as well as Don speaking with sheriff's office regarding how to accomplish the trash pickup. Item will be agendaized for next meeting.
9. **Review and direction to County Manager to develop a processing regarding a franchise agreement for Lyon County Solid Waste Collection and Disposal** – Since Smith Valley letters and opinions had already been transmitted to the BOCC, no further action was taken. It was suggested that the highway cleanup be tied into a free dump day.
10. **Recommendations and Comments on Planning Commission items:** None.
11. **Donnette Huselton representing the Western Nevada Water Preservation Foundation** – Donnette advised that the latest move of NFWF was to establish the right to hold water back or bank in the reservoirs of Topaz and Bridgeport. A meeting was being held at the end of the week regarding this issue.

12. **Advisory Board Member Comments:** Chairman Don announced that the next meeting is scheduled for March 4, 2020. After discussion, a motion was made by Donnette, second by Maralyn and passed 4-0 for the meeting to be held on the scheduled day in March.

RECESSED TO CONVENE AS SMITH VALLEY CEMETERY BOARD

13. **Public participation** – None.
14. **Discussion regarding naming main street into the cemetery** – Don reported that Don, Maralyn and her husband John Abrott had met with Rob Dunbar regarding the signs and posts for the cemetery. He advised her that the cemetery budget would need to pay for installation of the signs. He would pay for the signs, and anything free such as the posts is a bonus. The road map will be given to Donnette by Maralyn so it can be placed on the kiosk. Discussion was held regarding doing our own labor on setup of the posts. Rob will meet with Maralyn and Don on Friday, February 7, 2020, at 1:00 p.m to view the cemetery and look at what signs are needed.
15. **Review of duties of cemetery board and its members:** Item tabled until the next meeting due to the fact that Erin at the county manager’s office is reviewing paperwork as to the structure of the cemetery board and its director.
16. **Update on Cemetery operations, maintenance and activities**
Maralyn reported the costs of the squirrel abatement, and how to accomplish getting the project off the ground. Each station (bait box) will cost \$32.99 and a bag of the squirrel bait is \$36.99. Discussion was held regarding possibly Rotary being approached to help with the cost of the abatement. Then a review was made and discussed regarding the cost of other projects that may come up through the year that would require assistance from other service organizations. Things such as preemergent, more garbage containers, tree trimming, installation of headstones. A suggestion was made to check into Nevada Division of Forestry inmates to see if they could come and work at the cemetery. Maralyn will research this and find out parameters to report back to the next meeting. Also it was requested that a clean up day and particulars be agendized for the next meeting. At the conclusion of discussion of the agendized item, an anonymous donor came forward to provide the funds for the squirrel bait boxes and bait to start the season. No other action was taken.
17. Discussion and possible action regarding mapping and database: Since Rob Dunbar was not in attendance, Maralyn and Don conveyed to the board that the Smith Valley Cemetery records can be merged into the county records. A meeting is being set up with other areas of the county and see how Smith Valley’s records will merge with the county as a whole. The meeting will be in Dayton. Donnette asked about the GIS system, and the board was in agreement that

Maralyn and Don could get the information to see how all of this was compatible with the county as a whole. There will be a report at the next meeting.

18. **Review and approval of bills and acceptance of Financial Report** – the financial report was provided by Maralyn with a balance in the cemetery budget as of February 4, 2020 of \$3,688.89. After review, a motion was made by Donnette to approve the financial report, seconded by Tosca, and passed 4-0.
19. **Public Participation** – None.

ADJOURNED TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

20. **Public participation** – None.
21. Board Member Comments – Don thanked everyone for coming, and was sorry no one was in attendance regarding the litter cleanup project.
22. There being no further business before the meeting, the same was adjourned at 8:53 p.m.