

SMITH VALLEY ADVISORY BOARD (SVAB)

Meeting Minutes

May 8, 2019

Advisory Board members present at meeting: Brandon Dini, Tosca Renner, Maralyn Abrott, Donnette Huselton, Todd Silviera.

Meeting was called to order at 7:00 p.m. by Chairman Brandon Dini. The five board members were present constituting a quorum. Pledge of allegiance was recited.

1. **Public Participation** : None.
2. **Review and adoption of agenda** – moved by Donnette Huselton, and seconded by Maralyn Abrott, to approve the agenda, passed 5-0.
3. **Review and adoption of April 3, 2019 meeting minutes**: After review, Maralyn Abrott made a motion to approve minutes from the April 3, 2019 meeting as amended. Motion was seconded by Tosca Renner and passed 5-0.
4. **Review of correspondence/email/ and/or faxes received by board**: Correspondence received was as follows:
 - (a) **Thank you note from the Census Representative Kimberley Burgess was received.**
5. **Board Member Comments** – None.
6. **Elected Officials/Public Entity Representative's Reports** – Reports were given as follows:
 - a) **Greg Hunewill , County Commissioner** – Not in attendance.
 - b) **Harold Ritter, Planning Commission** – Harold advised that all zoning changes to be discussed at the next Planning Commission meeting are out of the Smith Valley area. He also reported on the denial of the wild animal preserve in Yerington.
 - c) **Sheriff's office** – Chairman Brandon presented statistics for the month of April, 2019.
 - d) **Fire department** – No one in attendance.
 - e) **Other elected/appointed officials** – Rob Dunbar, Facilities Director for Lyon County.
 - f) **David Scott** – Donnette had called Mr. Scott and was not sure if he was going to attend the meeting.

7. **Recommendations and Comments on Planning Special Use Permit Review**

SPECIAL USE PERMITS REVIEW

- a) **HUNEWILL LAND & LIVESTOCK CO. – ZONING – RR-5** - Special use permit issued May 1983 to utilize a mobile home for ranch help on approximately 5.00 total acres; located at 101 Hunewill Lane, Wellington (APN 10-101-02)

STAFF OBSERVATIONS – No business license is required. SUP appears to be in use and compliance. No complaints have been received.

Motion was made by Maralyn, seconded by Todd and passed 3-2 to recommend continuation of the permit. The dissenting votes were because the acreage is under the 40 acre minimum required by county code for a mobile home for ranch help.

8. **Donnette Huselton from the Western Nevada Water Preservation Foundation**

Donnette reported that there is a lot of water available this year.

9. **Advisory Board Member Comments:** Chairman Brandon announced that the next meeting is scheduled for June 5, 2019. After discussion, a motion was made by Maralyn, seconded by Donnette, and passed 5-0 to hold the meeting that day.

RECESSED TO CONVENE AS SMITH VALLEY CEMETERY BOARD

10. **Public participation** – None.

11. **Update on Cemetery operations, maintenance and activities**

Rob Dunbar was in attendance to review the budget report with the board. He provided copies of the cemetery budgets for the county, with the Smith Valley Cemetery as a line item. He explained that money is moved between the line items of the budget to cover shortfalls from one cemetery to another. Donnette questioned why we have a cemetery board at all as Rob handles the finances and planning for the cemeteries, and should ours be disbanded. Rob recommended that the item be agendaized at our next meeting to discuss and review the pros and cons of that suggestion.

12. **Operations:**

Maralyn reported that Tim Ichord was doing work at the cemetery to get the weeds under control. Burial rules were discussed, and Rob reported that the gravediggers are the funeral directors' responsibility. Donnette reported she is done with the kiosk. Donnette also requested that a data base be established for the cemetery. It was determined that all cemeteries will be included in a countywide database. Donnette recommended that mapping

be done of the cemetery. Since no other action was taken, the subject was dropped. Maralyn asked that her telephone number be posted at the entrance of the cemetery so people know who to contact.

13. **Cleanup Day:** Maralyn reported that she met with Lori of Smith Valley Rotary, and Rotary would like to hold the cleanup day on May 25. The other choice was May 18. After discussion, Donnette made a motion to hold the cleanup May 18. Tosca seconded the motion, motion passed 4-1.

14. **Review and approval of bills and acceptance of Financial Report –**
Rob advised that the balance as of April 30, 2019 is \$439.00. He also let the board know that the year end budget will be in the negative due to the bills that will need to be paid between now and June 30, 2019. He also noted that if we were to look at the ending amount for 2018, it also was in the negative, and Rob had moved money out of another line item in the budget to cover the costs. With regard to hiring Tim Ichord, Rob advised he would be paid. A motion was made by Maralyn to accept the budget report as presented, seconded by Tosca, and passed 5-0.

14. **Public Participation** – None.

ADJOURNED TO RECONVENE AS THE SMITH VALLEY ADVISORY BOARD

15. **Public participation** – None.

16. There being no further business before the meeting, the same was adjourned at 7:55 p.m.