

The Honorable Board of Lyon County Commissioners met this day in regular session with the following present: Chairman Bob Hastings, Vice-Chairman Joe Mortensen, Commissioners Greg Hunewill, Don Alt and Ken Gray. Also present: County Manager Jeff Page, District Attorney Steve Rye, Clerk and Treasurer Nikki Bryan and Deputy Clerk Donna MacGill.

**1. Roll Call**

Present: Bob Hastings, Joe Mortensen, Greg Hunewill, Don Alt and Ken Gray.

**2. Invocation**

Chaplin Shay Gilliam of the Nevada Air National Guard in Reno gave the Invocation.

**3. Pledge of Allegiance**

**4. Public Participation**

There was no public participation.

**5. For Possible Action: Review and adoption of agenda**

Comm. Mortensen moved to approve the agenda as presented. Comm. Gray seconded and the motion passed 5 – 0.

**RECESS TO RECONVENE AS BOARD OF HEALTH**

**6. Public Participation**

There was no public participation.

**7. Time Certain at 9:15 A.M.**

**7.a. For Possible Action: Call to Order and Opening Comments given by Dr. Robin Titus, Lyon County Health Officer.**

**Chairman Dr. Robin Titus, Assemblywoman and Lyon County Public Health Officer, will open the June 21, 2018 Board of Health meeting with introductions and general comments regarding the Lyon County Board of Health.**

Dr. Robin Titus called the meeting to order for the Board of Health and gave a short presentation by phone. She turned the meeting over to County Manager Jeff Page.

**7.b. For Possible Action: Public and Behavioral Health Organizational Structure and Purpose**

**•Jeff Page, Chair, Public & Behavioral Health Executive Committee**

**Jeff Page, Lyon County Manager and Chair of the Public and Behavioral Health Executive Committee, will present the history and purpose of the Lyon County Public and Behavioral Health Organization Structure.**

Jeff Page presented the power point on public health. He explained the process on how the board of health works. He said the county would like some voice in how health concerns go forward. He said in prior years, public health and behavioral health did not communicate with each other.

Things have changed and now they are coordinating their efforts to address the issues. They are looking at this as an integrated health care situation. They are now working together on substance abuse issues, mental health issues, and community health issues. They are attempting to get the help these people need.

**7.c. For Possible Action: Regional Behavioral Health Policy Board**  
**• Jessica Flood, Regional Coordinator**

**Jessica Flood, Northern Regional Behavioral Health Coordinator, will provide an overview of the Policy Board, legislative requirements, and priorities.**

Jessica Flood talked about the Northern Regional Behavioral Health Policy Board. She presented a brief overview. The board now consists of Carson, Lyon, Douglas, Churchill, Mineral and Storey counties. She said the board was created during the last Legislature through AB 366. It is composed of multiple disciplines including law enforcement, the criminal justice system, emergency services, social services, public health officer, behavioral health treatment and family advocates. She explained they are addressing these concerns at a regional level. She explained the roles of the members of the behavioral health board. There are four behavioral health policy boards in the region. She said all of the counties work together. She discussed the priorities of the board. They try to keep the people in the area they are most familiar. She discussed other priorities and strategies.

**7.d. For Possible Action: Current and Planned Activities**  
**• Edrie LaVoie, Staff**

**Edrie LaVoie, Lyon County Human Services Director and Board of Health staff, will present a brief synopsis of current and planned activities related to public and behavioral health.**

Director of Lyon County Human Services Edrie LaVoie focused on what was occurring in Lyon County. She explained how they are working together to deal with public and behavioral health issues. Lyon County Human Services has been identified as the potential case management provider. She talked about receiving grant funding. She also mentioned the Stay Strong Stay Healthy Grant and the Family Planning Education and Outreach Grant they received. Both of these grants aim to improve on our health outcome. A third grant that is pending final state approval is the Continued Mobile Outreach Safety Team (MOST) Grant. It would provide for additional people to assist in connecting people with the MOST Program. She also discussed other programs available to help people find the right resources that are available to them. She discussed Healthy Communities being recognized nationally through the Robert Wood Foundation. She talked about the Lyon County Dashboard that is being created.

Dr. Robin Titus explained this is a community process. We need community input regarding health issues and concerns.

**7.e. For Possible Action: Agenda Items for Next Meeting.**

**Chairman Dr. Robin Titus will entertain agenda items for the next Board of Health meeting.**

**8. Public Participation**

There was no public participation.

Dr. Robin Titus adjourned the Board of Health meeting.

**ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS**

**9. Time Certain at 9:30 A.M.**

**9.a. For Possible Action: Acceptance of insurance renewal proposal from Nevada Public Agency Insurance Pool for fiscal year 2018-2019.**

- **2018 NPAIP Proposal**

Comptroller Josh Foli said that rates have gone down for POOL from the previous year.

Tina Petersen of O’Keefe Insurance and A & H Insurance explained that A & H Insurance purchased O’Keefe Insurance and she will be the county’s new broker. She is hoping for a smooth transition. She introduced Chairman Brad Pearce, President Jeff Shaffer, and Scott Rottman of A & H Insurance. She said that Carol Ingalls has also been very instrumental in the municipalities and has been working with the POOL Pact agency for around 30 years.

Tina Petersen briefly explained the coverages. She said some of the coverages have been increased

POOL Pact Chief Financial Officer Alan Kalt was present to answer any questions and appreciated Lyon County’s involvement. He also informed the board they will be holding a retreat in South Lake Tahoe on September 20<sup>th</sup> and 21<sup>st</sup> and encouraged everyone to participate.

Comm. Mortensen moved to approve the insurance renewal proposal from Nevada Public Agency Insurance Pool for fiscal year 2018-2019, as presented. Comm. Alt seconded and the motion passed 5 – 0.

**10. Public Participation**

There was no public participation.

**11. Presentation of awards and/or recognition of accomplishments**

**11.a. For Possible Action: Lyon County Board of County Commissioners and County Manager to recognize Lyon County Employees with 5, 10, 15, 20 & 25 years of service with Lyon County.**

- **2018 Service Award List**

Human Services Director Christie Reeder presented Certificates of Appreciation to the following for their years of service with Lyon County.

<u>25 YEARS</u>	<u>POSITION</u>	<u>DEPARTMENT</u>
Shelly Bristol	Records Manager	Sheriff’s Department
Julia Stanton	Accounting Supervisor	Comptroller
Tricia Umphries	Chief Deputy Clerk/Treasurer	Clerk/Treasurer

**20 YEARS**

Bridget Hill	Child Support Supervisor	Child Support
Jeffrey Peebles	Deputy Sheriff	Sheriff's Department
Beth Pittman	Dispatcher	Dispatch
Gina Richardson	Office Supervisor	Juvenile Probation
Van Sellers	Wastewater Chief Operator	Utilities
Erin Singley	Chief Deputy Assessor	Assessor's

**15 YEARS**

Lynn Evans	Branch Manager	Library
Kevin Halvorson	Sr. Buildings & Grounds Maint.	Parks
Alvin McNeill	Sheriff	Sheriff's Department
James Ryan Powell	Deputy Sheriff	Sheriff's Department
Deann Peoples	District Court Clerk II	Court Clerk
Cary Rick Smith	Bailiff	Walker River Justice Court
Jennifer Thomas	Admin Services Manager	Human Services
Kelly Wilson	Senior Appraiser	Assessor's

**10 YEARS**

Hazen Adams	IT Director	IT
Jeremy Best	Deputy Sheriff	Sheriff's Department
Christopher Bixby	Sergeant	Sheriff's Department
Marty Dues	Deputy Sheriff	Sheriff's Department
Gregory Kantz	Deputy Sheriff	Sheriff's Department
Nicole Kusmerz	Administrative Assistant	District Attorney
Blain Manz	Water System Tech II	Utilities
Karina Nunez	Senior Office Assistant	Juvenile Probation
Sean Shannon	Deputy Sheriff	Sheriff's Department
Timothy Strobel	Deputy Sheriff	Sheriff's Department
Martha Tapia	Sr. Justice Court Clerk	Fernley Justice Court
Edward Wilson	Fleet Services Technician	Vehicle Maintenance
Timothy Wright	Deputy Sheriff	Sheriff's Department

**5 YEARS**

Justin Adie	Utility Electrical/Mech. Tech II	Utilities
Nathan Champa	Deputy Sheriff	Sheriff's Department
Brenda Cullen	Records Administrator	Recorder
Brian Elder	Sr. Fleet Services Tech	Fleet
Miguel Gutierrez	Water System Tech III	Utilities
Brian Haslem	Sr. Deputy District Attorney	District Attorney's Office
Christopher Hoffert	Water System Tech III	Utilities
Candis Rogers	Senior Office Assistant	Human Services
Moreen Scully	Deputy District Attorney	District Attorney's Office
Jacek Sobol	Deputy Sheriff	Sheriff's Department
Julie Vaughan	Child Support Case Worker	Child Support
Jason Webb	Water System Tech III	Utilities
Tearesa Wilson	Senior Office Assistant	Sheriff's Department

Comm. Hastings, on behalf of the Lyon County Board of Commissioners, thanked all of Lyon County's employees for their service, time and everything they do for the county.

## **12. Commissioners/County Manager reports**

Comm. Hunewill thanked everyone who helped during the Smith Valley Fire.

Comm. Gray said that Carson Water Subconservancy approved pursuing a federal grant to help with flood mapping on the south side of Dayton.

Comm. Hastings commented on his job with a work force development group in northern Nevada and what is allowed through federal funding and the Work Force Connection. He commented on the Federal government dropping funding to Nevada by 7%. He feels the rural counties will be greatly affected.

County Manager Jeff Page discussed the grant received for Silver Springs Airport. He discussed a meeting he had with Farr West Engineering. He also talked about Opportunity Zones and some of the challenges. He commented on rainfall and potential flooding. He commented on the phenomenal work done on the Smith Valley fire and saving homes. He said there have been six wild fires in Lyon County in June. He commented on how dry everything is at this time.

Comm. Alt commented on some vegetation that is fire resistant that could possibly be planted in the burned areas.

Human Resources Director Christie Reeder said she is retiring the end of June.

Bob Hastings thanked her for her services on behalf of Lyon County and said this will be the last commissioners' meeting she will be attending.

Jeff Page also recognized Christie Reeder. He said she is very strong in the human resources side of issues and laid a good foundation for the new incoming human resources director. He said the Human Resources Department has been restructured in recent years and can now focus on the HR side of issues and not as much on payroll. Jeff applauded Christie for what she has accomplished during her time of service.

Don Alt said he too has been very impressed with Christie.

Edrie LaVoie said that Christie will leave a deep reaching foot print in Lyon County and feels Lyon County is better off after her time of service. She said that Christie respects the employees and supports management. She feels that Lyon County is a stronger organization because of Christie Reeder.

Josh Foli spoke highly of Christie and said she will be missed.

## **13. Elected Official's reports**

Sheriff Al McNeil commented on the budget dollars. He commented on the volunteers and VIP's who responded during the Smith Valley Fire. He also presented an award to Becca Boch who is involved in the MOST program. He said we are being impacted by sanctuary cities issue. He introduced Becca Boch and Bob Bridges of the MOST program. He awarded Becca Boch with a Community Service Medal for her services in the MOST program.

Becca Boch said she is very impressed with the Lyon County community and it has been her pleasure to work here. She said she mainly works in Carson City.

Recorder Donna Warr said she is retiring in January. She is required, per NRS, to present the annual Technology Fee report and explained how these fees will be expended in the following fiscal year.

**14. Appointed Official's reports**

Human Services Director Edrie LaVoie said the Yerington Senior Center is having their Grand Reopening today at 11:30. She also commented on the Smith Valley Fire and said she was impressed with the community involvement.

Josh Foli updated the board on a recent sales tax ruling that sales tax can be collected by state and local governments even if the retailer does not have a presence in the state. He does not anticipate a large impact to Lyon County since we are a guaranteed county but he does see a significant impact to the state. He also talked about the federal government putting regulations around internal controls and federal grant policies. He talked about the assessor's software implementation and said it would be beneficial if the building department, the assessor's office and the other departments were on the same software. He said he saw a demo on the building department software. He said he was very impressed with the demo.

**15. Advisory Board reports**

There were no advisory board reports.

**CONSENT AGENDA**

**16. Assessor's Corrections**

**16.a. For Possible Action: Approval of changes on Assessor's tax roll due to correction in assessments and review of tax roll changes.**

**- Comm Delete 6-21-18 Unsecured**

**-                   Comm                   Delete                   6-21-18                   Secured.**

Unsecured Property factual corrections totaled \$1,721.31 and Secured Property factual corrections totaled \$1,070.00.

**17. For Possible Action: Approve County Commission Minutes**

**17.a. For Possible Action: Approve the June 7, 2018 Minutes.**

**-                   June                   7,                   2018                   Minutes**

**18. Contracts**

**18.a. For Possible Action: Approve contract with Jennifer's All Creatures Barnyard Racers in the amount of \$3,800 to provide entertainment services at the 2018 Lyon County Fair & Rodeo.**

**- Jennifers All Creatures Barnyard Racers Contract 2018**

**19. Grants**

**19.a. For Possible Action: Accept three grant award revisions from State of Nevada Department of Health and Human Services, Aging and Disability Services Division, for FY2018 Nutrition Services Incentive Program; Supplement (2nd) in the amount of \$4,961, Supplement (3rd) in the amount of \$7,440, and Supplement (4th) in the amount of \$33,557; for a total grant award of \$53,308.**

**- FY18 Notification of Grant Award NSIP Revision1**

**- FY18 Notification of Grant Award NSIP Revision2**

**- FY18 Notification of Grant Award NSIP Revision3**

**19.b. For Possible Action: Accept notice of grant award from Nevada's Department of Health and Human Services, Aging and Disability Services Division (ADSD), for the Independent Living Transportation Services in the amount of \$12,994; this includes one quarter of FY18 funding for the Yerington Senior Center.**

**- FY2018 Independent Living Grant Award Supplement**

**20. Other Consent Items**

**20.a. For Possible Action: Review and accept travel claims.**

**- Travel Report 5-16-18 to 5-31-18**

Travel claims totaled \$2,886.70.

**20.b. For Possible Action: Review and accept claims and financial reports.**

**- Claims Report 5-16-18 to 5-31-18**

<b>-</b>	<b>Cash</b>	<b>Report</b>	<b>5-31-18</b>
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The cash balance as of May 31, 2018 was \$54,298,599.47. County claims totaled \$1,940,472.37 and payroll totaled \$964,121.13.

**20.c. For Possible Action: Declare surplus and authorize to dispose of surplus vehicles and equipment.**

<b>-</b>	<b>2018</b>	<b>Surplus</b>	<b>List</b>
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Comm. Mortensen moved to approve the consent agenda, Items #16 through #20.c., as presented. Comm. Gray seconded and the motion passed 5 – 0.

**\*\*END OF CONSENT AGENDA\*\***

**REGULAR AGENDA**

**21. Comptroller**

**21.a. For Possible Action: Approve the annual resolution of the Lyon County Board of Commissioners to designate the number of cents on each one hundred dollars of property tax levied for each fund and authorize the levy of the tax required for fiscal year 2018-2019.**

<b>-</b>	<b>Tax</b>	<b>Rate</b>	<b>Resolution</b>	<b>2018-2019</b>
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Comptroller Josh Foli said this is required by Nevada Revised Statute to take the tax rates that were approved in the final budgets of all of the entities in Lyon County and bring them forward to the board of commissioners for certification before sending them on to the state for their approval. The Comptroller said there were no changes since the budget. He did state that the Mason Valley Fire Protection District is at the maximum amount so there will be no future increases.

Comm. Mortensen moved to approve the annual resolution of the Lyon County Board of Commissioners to designate the number of cents on each one hundred dollars of property tax levied for each fund and authorize the levy of the tax required for fiscal year 2018-2019. Comm. Gray seconded and the motion passed 5 – 0.

- 21.b. For Possible Action: Approve broker letter and/or a contract with John Carlson/Benefit Intelligence Insurance Services, Inc. to serve as the broker for Lyon County employee benefits and authorize the Comptroller to sign.**  
**- Broker Letter - Benefit Intelligence 6-21-18**  
**- Lyon County Benefit Intelligence Agreement 2018-2019**

Comptroller Josh Foli recommended approval of the agreement. He said the surrounding counties all have contracts. He said this is a one year agreement rather than two years as previously presented.

There was discussion regarding the termination clause.

Comm. Alt. moved to approve the contract with John Carlson/Benefit Intelligence Insurance Services, Inc. to serve as the broker for Lyon County employee benefits and authorize the Comptroller to sign. Comm. Mortensen seconded the motion.

Comm. Hunewill had comments and has issues regarding the agreement and the 60 day termination clause. He was wondering how the county will receive quotes in future years. He said he can't support the contract.

Bridget Brundige of LP Insurance Services she said John Carlson/Benefit Intelligence Insurance Services is charging more than her company would charge. She said that marketing is what they do. She explained how LP Insurance Services works. She would like the county to pursue a contract with LP Insurance Services.

Comm. Hastings called for the vote and the motion passed 3 – 2. Opposed: Comm. Hunewill and Comm. Gray.

- 21.c. For Possible Action: Approve hiring a new Human Resources Director early to provide a two day overlap with the existing Human Resources Director at an estimated cost of \$1,070.**

Comptroller Josh Foli presented and said the estimated two day overlap cost includes salary and benefits.

Comm. Mortensen moved to approve hiring a new Human Resources Director early to provide a two day overlap with the existing Human Resources Director at an estimated cost of \$1,070. Comm. Gray seconded and the motion passed 5 – 0.

## **22. District Attorney**

- 22.a. For Possible Action: Update on the District Attorney's Office**

District Attorney Steve Rye presented a power point to update the board on the District Attorney's office. He said the child support division has collected over \$3 million for families and children. He updated the board on the number of criminal cases and said the caseload is relatively stable. He also discussed upcoming murder cases. He said there have been some changes in the handling of juvenile cases in Lyon County. They are working on keeping the children out of the court system and having juvenile probation take care of these cases. He also commented on the three deaths in Silver Springs. There will be financial consequences to Lyon County for handling the murder trial. There are currently two pending murder cases. He discussed the other functions of the District Attorney's office. He discussed possession of marijuana cases. He said that methamphetamines and opiates are still a major issue in Lyon County and across Nevada and the country. He discussed domestic violence cases and addressed other departments working on these issues. He said that DUI's are increasing while violent



crimes are on the decline. He added that Nevada does have a higher violent crime rate than many other states in the country. He discussed technology issues in the district attorney's office and data sharing. He discussed a number of programs that are being utilized in the county. He talked about the Justice Web program that has been implemented. He discussed the realigning of duties in the district attorney's office. He discussed contract services and expert witness fees. He discussed customer service and fiscal year 2018/2019 goals. They are looking to target habitual offenders. He discussed the mandatory body cameras for the county deputies and managing the data.

Josh said they have come up with a storage retention schedule for the camera footage.

**23. Other**

**23.a. For Possible Action: Discussion and review of reimbursement rates for cremation services.**

Comm. Mortensen moved to continue Item # 23.a. until the first meeting in July. Comm. Hunewill seconded and the motion passed 5 – 0.

**23.b. For Possible Action: Accept the design-build bid submitted by Sletten Construction of Nevada in the amount of \$6,000,000.00 for the design and construction of the William N Pennington Fernley Senior Complex and authorize staff to sign project related documents.**

- Staff WNP FSC RFP Memo
- Sletten RFP & Price Proposal
- Sletten Design Build Agreement

Lyon County Facility Director Rob Dunbar presented and recommended approval of the design-build contract from Sletten Construction in the amount of \$6,000,000. He discussed the process they have gone through. The board previously approved a grant from William N. Pennington Foundation in the amount of \$3 million. Mr. Dunbar will keep the board abreast of the progress.

The commissioners had questions and comments.

Comptroller Josh Foli said the matching funds required from the county are in the bank.

Jeff Page said he is authorized to approve change orders up to a certain amount which could alleviate the project getting backed up.

Comm. Mortensen moved to accept the design-build bid submitted by Sletten Construction of Nevada in the amount of \$6,000,000.00 for the design and construction of the William N Pennington Fernley Senior Complex and authorize staff to sign project related documents. Comm. Gray seconded and the motion passed 5 – 0.

**RECESS TO RECONVENE AS WILLOWCREEK GENERAL IMPROVEMENT DISTRICT BOARD**

**24. Public Participation**

There was no public participation.

**25. For Possible Action: Review and Accept Claims and Financial Report**

- 25.a. For Possible Action: Review and accept claims and financial reports.**
- Claims Report 5-16-18 to 5-31-18



**ADJOURN TO RECONVENE AS CENTRAL LYON COUNTY VECTOR CONTROL DISTRICT BOARD**

**33. Public Participation**

There was no public participation.

**34. For Possible Action: Review and Accept Claims and Financial Report**

**34.a. For Possible Action: Review and accept claims and financial reports.**

**- Claims Report 5-16-18 to 5-31-18**

**- Cash Report 5-31-18**

The cash balance as of May 31, 2018 totaled \$289,568.63. Claims totaled \$18,990.00; there was no payroll.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Gray seconded and the motion passed 5 – 0.

**35. Public Participation**

There was no public participation.

**ADJOURN TO RECONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD**

**36. Public Participation**

There was no public participation.

**37. For Possible Action: Review and Accept Claims and Financial Report**

**37.a. For Possible Action: Review and accept claims and financial reports.**

**- Claims Report 5-16-18 to 5-31-18**

**- Cash Report 5-31-18**

The cash balance as of May 31, 2018 totaled \$1,929,031.85. Claims totaled \$4,162.10; there was no payroll.

Comm. Mortensen moved to approve the claims and financial report as presented. Comm. Gray seconded and the motion passed 5 – 0.

**38. Public Participation**

There was no public participation.

**ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS**

**39. Commissioner Comments**

Comm. Gray told everyone to have a wonderful and safe July 4<sup>th</sup> holiday.

**40. Closed Session pursuant to NRS 241.015(3)(b)(2) - Closed Session to receive information from the District Attorney regarding potential or existing litigation power, and to deliberate toward a decision on the matter (requested by District Attorney)**

**41. Public Participation**

There was no public participation.

**42. Adjourn**

The meeting was adjourned.

**LYON COUNTY BOARD OF COMMISSIONERS**

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**BOB HASTINGS, Chairman**

**ATTEST**

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**NIKKI BRYAN, Lyon County Clerk/Treasurer**