



**LYON COUNTY  
LIBRARY SYSTEM  
20 Nevin Way  
Yerington, Nevada 89447**

**Phone: (775) 463-6645 Fax: (775) 463-6646**

**Amy Geddes  
Library Director  
Branches:  
Dayton Valley  
Fernley  
Smith Valley  
Silver Stage  
Yerington**

**BOARD OF TRUSTEES OF LYON COUNTY LIBRARY SYSTEM  
9AM**

**Tuesday, June 25, 2019  
20 Nevin Way  
Yerington, NV 89447  
775-463-6645**

**MEETING MINUTES**

The meeting was called to order at 9:00AM by Vice-Chairperson Patricia Swain.

1. Roll call/Determination of Quorum-Board Members Present: Patricia Swain, Mandy Bennett, and Antonia Root. Quorum established. Others present: Amy Geddes
2. Pledge of Allegiance led by Patricia Swain.
3. Public Comment: None
4. Mandy Bennett moved to adopt meeting agenda Antonia Roots seconded. Agenda was adopted by unanimous vote.
5. Correspondence: Director read the thank you note from Nevada Connections for being able to use the space in Yerington.
6. Director's report:
  - We had a Friend of the Dayton Valley Library booth at Oodles of Noodles on June 1<sup>st</sup> in Dayton. Thank you to the following people for making the Friends of the Dayton Valley Library's booth a success at Oodles of Noodles this year.  
**Set up and take down:** John Smith & Liz Hartley  
**Staffing the booth:** Amy Geddes, Cheryl Frair, Dee Bradshaw, Gretchen Arendt, Liz Hartley, Mary Piper, Patricia Bryan  
**Baking cookies:** Antoinette Davis, Cheryl Frair, Kathy Young  
Liz Hartley, Mary Hall, Sheri Smith  
Special thank you to Gretchen for her handmade banner and Lynne, Alex, and Summer for reviewing and updating the handouts. Free cookies and children's books were handed out and were a big hit. The kids loved picking out a book to take home and everyone, old and young, enjoyed the cookies. Amy signed up several people for library cards. I estimate that we handed out about 50 Friends Membership flyers and about 75 Smith's/Amazon Smile Rewards Program flyers. The Dayton Valley Branch Library

received a lot of good community exposure from participation in this event. – submitted by John Hartley

- There will be a strategic planning one year follow-up meeting at the Silver Springs Community Center hosted by Fred Steinmann from UNR. The meeting is from 3-5PM
- We have 2 Comstock youth that will be working in the Dayton and Silver Springs branches over the summer, these applicants are scheduled to be approved at the June 20<sup>th</sup> BOCC meeting.
- Also on the BOCC meeting agenda for June 20<sup>th</sup> is the Nevada Library Cooperative agreement that was signed by the library board last month.
- I will be taking vacation June 30-July 7 and will be out of state.
- Ken Jacobsen turned in his resignation and his last day is June 21<sup>st</sup>. The Library Assistant PT position has been posted on the county job website and closes on June 25<sup>th</sup>.
- Iliana participated in the State Library's XR Hackathon. It was a group of catalogers that got together in Carson to catalog Virtual Reality records. She got to meet, and learn from, other catalogers in the area.
- Lynn Evans and Wynne Prindle attended "So, You Think You Want to be a Supervisor?" in Carson City on June 6<sup>th</sup> a supervisor training seminar hosted by Pool/Pact. Amy covered LYS on June 6<sup>th</sup> so that Wynne could attend.
- Foundation met on June 7<sup>th</sup>. We approved a mission statement, started talking about our business plan, & discussed the email and snail mail lists for the October 26<sup>th</sup> fundraiser. Antonia made the suggestion to make a letter to solicit donations to the people/businesses that cannot make the fundraiser.
- On June 21<sup>st</sup>, at the request of Bob Hastings, I have a meeting set up with JOIN to see if they can help provide kids to help out at the library. We will be trying to set an agreement up with the county long-term to host these workers.
- I did the first Job Search 101 class in Yerington on June 20<sup>th</sup> from 4-6PM. No one showed for this, I was going to introduce our new resource the Nevada Career Explorer. However, I did get a chance to the Nevada Copper representative about possibly helping them with intake surveys, etc. when they start hiring.
- All staff had the opportunity to view a training video on holds and interlibrary loans in Polaris this month.

- I will be attending the Anaconda informational meeting on June 25<sup>th</sup> at the Yerington Branch, it will be held from 4-6PM
  - Director will be taking a digital design class in the fall from WNC.
  - Budget is at 94% spent- Pat had a question about grant monies and how they are shown on the sheet. She did ask if the lines where we are over on could be balanced out by the underspent lines- answer is yes. We had a short discussion about the Nevada Library Cooperative upcoming budget and our cooperative bill.
  - VR will be in Silver Springs for July.
  - Director is completely digitizing her office.
7. Review and acceptance of Claims for May 2019. Motion to approve claims by Mandy Bennett seconded by Antonia Roots. Unanimously approved.
  8. Review and approve minutes for 5-28-2019 meeting. Motion to approve by Antonia Roots second by Mandy Bennett after adding one small punctuation change. Unanimously approved.
  9. Friends of the Library reports- Director reports that she sent an inquiry to Julie Bassett to see if she would be interested in being our board member in Fernley. Antonia reported for Yerington. We had several new members at the meeting. Antonia is inquiring with the principal about whether we can begin distributing our flyers at the schools again. We also asked the new members if they would like to help us with the layout of the upcoming refresh for Central. Director reported for the Dayton FOL meeting, they reported on Oodles of Noodles and were very excited. Book sale coming up on July 13<sup>th</sup>. Dayton Branch received a donation of chairs for their community room. Director reported for Fernley FOL, George is still working hard on donations. Pat reported that Trevor is finishing up his student worker hours and that Thora is starting with us.
  10. Board of trustee comments: Mandy reported on a tv report about “stop the bleed” kits that she saw on TV. She asked if we have first aid equipment and AED? Half the staff has had active shooter training, some are on the list for first aid, we have no AED machines. We do have basic first aid kits at every branch. Mandy introduced Wynne Prindle to the Silver Springs Peeps administrator so that she can post on FB. Next month the director will present a wish list for a new projector. Antonia recommended that we come up with a list of services for the branches she volunteered to make a template. Antonia asked about the evite for the fundraiser and the director will send it out early to the board members. The board had positive comments on the one year follow up with Fred Steinmann on our strategic plan on June 15<sup>th</sup>. The next meeting will be Tuesday, July 23<sup>rd</sup> at 9AM at the Silver Stage Library.
  11. New Business: For possible action consider any applicants for the Fernley board position. None at this time.

12. Public participation: None

13. Adjourned at 10:20AM