LYON COUNTY BOARD OF COUNTY COMMISSIONERS
THURSDAY, JANUARY 04, 2024
9:00 AM
LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447

Join Zoom Meeting:
https://us02web.zoom.us/j/83368686463?pwd=ZIVGaWFOT3pGUjJPWWV0VvmZRQ0N5dz09
Meeting ID: 833 6868 6463 / Passcode: 896135

County Commission meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to countyclerks@lyon-county.org, be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

AMENDED AGENDA

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.
BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation Matt Christensen of The Church of Jesus Christ of Latter-day Saints

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

5. For Possible Action: Review and adoption of agenda

6. Time Certain
   6.a. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Chair and to fix the term of office for the Chair as required by NRS 244.070.
   6.b. Time Certain at 9:00 AM: For Possible Action: Elect the Board of County Commissioners Vice Chair and to fix the term of office for the Vice Chair as required by NRS 244.070.
   6.c. Time Certain at 9:00 A.M: Public Hearing- Bill No. 23-02: For Possible Action: Approve an ordinance amending Lyon County Code Title 15- Land Use and Development Code related to Accessory Dwelling Units; Chapter 15.335.03.A and other matters properly related thereto.
      ● Title 15 Land Use Tiny Homes Ordinance (Final)
      ● Title 15 Land Use Tiny Homes Draft Ordinance (Track Changes)
      ● Staff Report
      ● Senate Bill 150 EN Tiny Houses
      ● Newspaper Notice

7. Presentation of awards and/or recognition of accomplishments
   7.a. For Presentation Only: Present Sergeant Lopez with a Retirement plaque.

8. Commissioners/County Manager reports

9. Elected Official’s reports
      ● November 2023 Statistics Report
10. Appointed Official’s reports

11. Advisory Board reports

12. CONSENT AGENDA (Action Will be Taken on All Items) - All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

12.a. For Possible Action: Review and accept travel claims.
   • Travel Report 12-1-23 to 12-15-23

12.b. For Possible Action: Review and accept claims and financial reports.
   • Cash Report 12-15-23
   • Claims Report 12-1-23 to 12-15-23

12.c. For Possible Action: Approve December 21, 2023 Minutes.
   • December 21, 2023 Minutes

12.d. For Possible Action: Accept grant award from the State of Nevada Department of Health and Human Services (DHHS), for the Community Services Block Grant (CSBG), in the amount of $127,357.00.
   • FY24 Community Service Block Grant 1407 NOSA

12.e. For Possible Action: Accept grant award from State of Nevada, Division of Public and Behavioral Health award for Women, Infants, and Children program in the amount of, $100,975.00 for four months with the remainder to be awarded post the federal budget process being complete.
   • FY24 WIC Notice of Subaward SG-2024-00007

REGULAR AGENDA - (Action will be taken on all items unless otherwise noted)

13. Sheriff

13.a. For Possible Action: Approve contract between Lyon County and Rural Medevac Alliance, Inc. ("RMA") for Lyon County to provide dispatch services for RMA at the rate of $1,150 per month for an initial term of four (4) years with an optional renewal of four (4) years.
   • Rural Medevac Alliance, Inc Dispatch Services Agreement

14. Advisory Board

14.a. For Possible Action: Appoint up to two members to the Central Lyon County Park Advisory Board with terms expiring December 31, 2024.
   • Brittnee Somers - Parks and Rec Application

14.b. For Possible Action: Approve to change the meeting day of the Silver City Advisory Board to the 3rd Thursday of the month at 7:00 pm.
   • Letter of Transmittal

15. Comptroller

15.a. For Possible Action: Approve the purchase of ten replacement vehicles for the Sheriff's Office in the amount of $700,000, to be funded from a budget transfer from the General Fund contingency.
15.b. For Possible Action: Approve a contract with Prism Systems Corporation in the amount of $145,400 to upgrade the existing door and camera control system in the Justice Complex.
   ● Prism Systems Upgrade Contract

16. County Manager

16.a. For Possible Action: Appoint County Commissioners and staff to the following Boards, Commissions, or Committees for calendar year 2023:
   Comstock Historic District
   Debt Management Commission
   Dayton Valley Conservation District
   Mason Valley Conservation District
   Smith Valley Conservation District
   Nevada Public Agency Insurance Pool
   Public Agency Compensation Trust
   Nevada Association of Counties
   1. Board of Directors- 1 Commissioner
   2. Legislative Committee - Up to 2 Commissioners
   3. Public Lands and Natural Resources Committee - Up to 2 Commissioners
   Local Emergency Planning Committee
   Northern Nevada Development Authority
   Nevada WORKS
   Walker River Irrigation District
   Carson Water Subconservancy District
   Lyon County Room Tax Board
   Quarterly Jail Inspection
   Truckee Canal Safety Commission
   Lyon County Regional Transportation Commission
   Quad County Legislative Coalition
   Carson Area Metropolitan Planning Organization
   State Land Use Planning Agency
   Nevada Local Justice Reinvestment Coordinating Council
   Nevada Commission of the Aging
   Intergovernmental Executive Committee (Expanding Term of December 31, 2025)
   ● Commissioner Appointments 2023
   ● LC Policy 1-3 General Powers & Responsibilities

16.b. For Possible Action: Update on the development of a Lyon County Lands Bill and provide direction to the County Manager on the Lands Bill.

17. Human Resources

17.a. For Possible Action: Approve County Manager's annual performance evaluation, and, provided his performance is deemed satisfactory, approve a merit increase in the amount of 2.5% of his base salary.
   ● FY24 County Manager Performance Review
   ● Notice of Meeting

18. Agenda Requests - Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.
19. Commissioner Comments

20. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

21. Closed Session pursuant to NRS 241.015(3)(b)(2) - To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.

22. Adjourn

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: https://www.lyon-county.org, and the State Website: https://notice.nv.gov. Supporting documentation for the items on the agenda is available to members of the public at the County Manager’s Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA’s TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

Agenda and Backup Material is Available at www.lyon-county.org