LYON COUNTY BOARD OF COUNTY COMMISSIONERS  
THURSDAY, JANUARY 18, 2024  
9:00 AM  
LYON COUNTY ADMINISTRATIVE COMPLEX  
27 S. MAIN STREET  
YERINGTON, NV 89447  

Join Zoom Meeting:  
https://us02web.zoom.us/j/83368686463?pwd=ZIVGaWFOT3pGUjJPWWV0VvmZRQ0N5dz09  
Meeting ID: 833 6868 6463 / Passcode: 896135  

County Commission meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.  

Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to countyclerks@lyon-county.org, be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.  

AGENDA  

(Action will be taken on all items unless otherwise noted)  
(No action will be taken on any item until it is properly agendized).  

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.  

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.  

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.
NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by Archie or Travis Walker of the Smith Valley Baptist

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

5. For Possible Action: Review and adoption of agenda

6. Time Certain
   6.a. Time Certain at 9:05 AM: For Possible Action: Proclaim the month of January as National Radon Action Month (NRAM) in Lyon County. (Requested by Chris Kelly of UNR)
        ● Proclamation for Radon
   6.b. Time Certain at 9:05 AM: For Presentation Only: Holly Gatzke, Northern Area Director, will be providing a presentation updating the Lyon County Board of County Commissioners regarding program highlights and reorganization of the Extension model for UNR Lyon County Extension during the past six months.
   6.c. Time Certain at 9:15 AM: For Presentation Only: Update from the Bureau of Land Management (BLM) on current activities.
        ● BLM Report

7. Presentation of awards and/or recognition of accomplishments

8. Commissioners/County Manager reports

9. Elected Official’s reports
        ● Annual Report 2023

10. Appointed Official’s reports

11. Advisory Board reports

12. CONSENT AGENDA (Action Will be Taken on All Items) - All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and
without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

12.a. For Possible Action: Review and accept travel claims.
   • Travel Report December 16, 2023 to December 31, 2023

12.b. For Possible Action: Review and accept claims and financial reports.
   • Cash Report December 31, 2023
   • Claims Report December 16, 2023 to December 31, 2023
   • Lyon County Financials December 31, 2023

12.c. For Possible Action: Approval of changes on Assessor’s tax roll due to correction in assessments and review of tax roll changes.
   • Secured and Unsecured Factual Corrections

12.d. For Possible Action: Approve January 4, 2024 Minutes.
   • January 4, 2023 Minutes

12.e. For Possible Action: Approve an interlocal agreement with the Office of the Attorney General, in the amount of $2,037.77, that defines the framework to oversee the Nevada Statewide Victim Notification System.
   • Nevada Statewide Victim Notification System Interlocal Agreement

12.f. For Possible Action: Accept Grant Award from the State of Nevada Department of Public Safety Office of Criminal Justice Assistance in the amount of $59,504 for the purchase of hand held drug analyzers.
   • Criminal Justice Assistance Drug Analyzer Grant

12.g. For Possible Action: Accept a grant from the Department of Justice (DOJ) Bureau of Justice Assistance in the amount of $17,258, to retrofit approximately 27 patrol vehicles with a safer system to store patrol rifles.
   • Department of Justice Grant

12.h. For Possible Action: Accept grant award from Nevada Department of Business & Industry, Housing Division for FY2024-2025, in the amount of $49,700, for the Emergency Solutions Grant, to provide case management to homeless persons and families who are at risk of homelessness.
   • FY24-25 Emergency Solutions Grant NOSA

12.i. For Possible Action: Approve a budget transfer from the General Fund contingency in the amount of $3,100 to pay for a secondary internet connection for the County for the remainder of the current fiscal year.

12.j. For Possible Action: Approve Detention Facility Inspection Report submitted by Commissioner Hockaday.
   • Detention Facility Quarterly Inspection Report December 2024

REGULAR AGENDA - (Action will be taken on all items unless otherwise noted)

13. Utilities

13.a. For Presentation Only: Project update from the Utilities Engineer for the fourth quarter of 2023.
   • Projects Update

14. Community Development
14.a. For Presentation Only: Discussion on Transfer of Development Rights, a voluntary and incentive-based process by which property owners may transfer development potential from lands with significant conservation values to lands considered more appropriate for development.

15. Sheriff

15.a. For Possible Action: Approve amendment to the Food Service Agreement with Trinity Food Services, to increase meal cost by five (5) cents. This is an increase of approximately $5,475 to be funded from a budget transfer from the General Fund contingency.

- Amendment to Trinity Food Service Agreement

16. Advisory Board

16.a. For Possible Action: Provide direction to staff for the appointment process to Citizen Advisory Boards. (Requested by Comm. Keller)

- Lyon County CAB Ordinance
- CAB Bylaws
- RES. 21-16 Central Lyon County Parks & Recreation Board
- CAB Handbook

16.b. For Possible Action: Appoint a chairman for the first meeting of the Dayton Regional Advisory Board.

- Letter of Transmittal

16.c. For Possible Action: Appoint up to three members to the Dayton Regional Advisory Board with one term expiring December 31, 2025, and two terms expiring December 31, 2024.

- Jim Davis, Application

16.d. For Possible Action: Acknowledge the resignation of Michael Irvine and Stacey Sell from the Silver Springs Advisory Board.

- Michael Irvine, Resignation
- Stacey Sell, Resignation

16.e. For Possible Action: Appoint up to two members to the Silver Springs Advisory Board with one term expiring December 31, 2024, and the other term expiring December 31, 2025.

- Adam McGuire, Application

17. County Manager

17.a. For Possible Action: Approve Purchase Agreement and Escrow Instructions between Lyon County and Stan Lucas for Lyon County to purchase a 7.4 acre parcel in the Traditions Project for $3,991,250, to be created from APN 016-406-03, for the Dayton Government Complex Project.

- Stan Lucas Traditions Purchase Agreement

17.b. For Possible Action: Review potential Lyon County requests for Community Project Funding from the Nevada Congressional Delegation and provide direction to the County Manager on which requests should be included and how they should be ranked.

18. Agenda Requests - Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.
19. Commissioner Comments

20. Public Participation (no action will be taken on any item until it is properly agendized) - *It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.*

21. Closed Session pursuant to NRS 241.015(3)(b)(2) - *To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.*

22. Adjourn

Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: [https://www.lyon-county.org](https://www.lyon-county.org), and the State Website: [https://notice.nv.gov](https://notice.nv.gov). Supporting documentation for the items on the agenda is available to members of the public at the County Manager’s Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA’s TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at [http://www.acer.usda.gov/complaint_filing_cust.html](http://www.acer.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance.

Lyon County is an equal opportunity provider.

Agenda and Backup Material is Available at [www.lyon-county.org](http://www.lyon-county.org)