COUNTY COMMISIONERS
THURSDAY, MARCH 07, 2024
9:00 AM
LYON COUNTY ADMINISTRATIVE COMPLEX
27 S. MAIN STREET
YERINGTON, NV 89447

Join Zoom Meeting:
https://us02web.zoom.us/j/83368686463?pwd=ZlVGaWFOT3pGUjJPWWV0VmZRQ0N5dz09
Meeting ID: 833 6868 6463 / Passcode: 896135

County Commission meetings are open to the public and may be attended in person or via virtual Zoom, if available. Virtual public comment may be given if you are attending the virtual Zoom meeting by raising your hand. This can occur in several ways, including by dialing *9 from your phone to raise your hand and request to speak for public comment. Then to unmute yourself, dial *6.

Written public comments may be mailed to the Lyon County Manager's Office at 27 S. Main Street, Yerington, Nevada 89447, or emailed to countyclerks@lyon-county.org, be sure to type, PUBLIC COMMENT in the subject line. Comments must be received the day prior to the date of the meeting by 4:00 P.M. for the comments to be included in the meeting. Any written public comments received after the aforementioned time will be compiled and added as supplemental materials to the County's website and distributed to the Board of Commissioners within 24 hours after the meeting.

AGENDA

(Action will be taken on all items unless otherwise noted)
(No action will be taken on any item until it is properly agendized).

To avoid meeting disruptions, please place cell phones and beepers in the silent mode or turn them off during the meeting.

The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. Items may be combined for consideration and items may be pulled or removed from the agenda at anytime.

Restrictions on comments by the general public: Any such restrictions must be reasonable and may restrict the time, place and manner of the comments, but may not restrict comments based upon viewpoint.
BOARD OF COMMISSIONERS CONVENING AS OTHER BOARDS - Members of the Board of County Commissioners also serve as the Liquor Board, Central Lyon Vector Control District Board, Mason Valley Mosquito Abatement District Board, Walker River Weed Control District Board, Willowcreek General Improvement District Board, the Silver Springs General Improvement District Board, and during this meeting may convene as any of those boards as indicated on this or a separately posted agenda.

NOTE: THIS MEETING MAY BREAK BETWEEN 11:30 - 1:30 FOR LUNCH

1. Roll Call

2. Invocation given by John Poundston of Joy Church

3. Pledge of Allegiance

4. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

5. For Possible Action: Review and adoption of agenda

6. Presentation of awards and/or recognition of accomplishments

   6.a. For Presentation Only: Present Donna Cupp with a retirement plaque, and thank her for her 34 years of service to the communities of Lyon County.

7. Commissioners/County Manager reports

8. Elected Official’s reports

   8.a. For Report Only: Canal Township Justice Court Statistics
        ● January 2024 Statistics Report

9. Appointed Official’s reports

10. Advisory Board reports

11. CONSENT AGENDA (Action Will be Taken on All Items) - All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, and without an extensive hearing. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

   11.a. For Possible Action: Approve the changes on Assessor’s tax roll due to correction in assessments and review of tax roll changes.
          ● Secured Factual Corrections
          ● Unsecured Factual Corrections

   11.b. For Possible Action: Review and accept claims and financial reports.
          ● Claims Report 2-1-24 to 2-15-24
          ● Cash Report 2-15-24

   11.c. For Possible Action: Review and accept travel claims.
11.d. For Possible Action: Approve the February 15, 2024 Minutes.
   ● February 15, 2024 Minutes

11.e. For Possible Action: Approve the purchase from the existing budget of a trailer of an approximate amount of $10,000 for the Facilities Department and add it to the vehicle fleet.
   ● Estimate for Trailer Purchase

11.f. For Possible Action: Approve the purchase of soccer goals for the Dayton fields with Park Construction Tax not to exceed $20,000.
   ● Advisory Board Letter of Transmittal

11.g. For Possible Action: Approve the purchase of 4 portable lights that can be used by the Soccer and Little League with Park Construction Tax funds for use in the Central Lyon County Park areas not to exceed $52,000.
   ● Advisory Board Letter of Transmittal

11.h. For Possible Action: Declare 49 pieces of equipment and vehicles surplus, so that they may be auctioned off.
   ● 2024 Surplus List

11.i. For Possible Action: Approve grant award amendment to adjust the funding amount to the FY24 Nevada Home Visiting award from the Division of Public and Behavioral Health award from $339,500.00 to $349,500.00.
   ● FY24 Nevada Home Visiting Grant Subaward (Amendment 1)

REGULAR AGENDA  - (Action will be taken on all items unless otherwise noted)

12. Public Hearing on Planning Items

12.a. For Possible Action: To approve the request for a Commercial Subdivision Tentative Map request from Stan Lucas to merge five (5) existing parcels on the north side of Hwy 50, east and west of Traditions Parkway, to establish an approximately 125.13 acre commercial subdivision, creating the boundaries of the Traditions Commercial Center to allow for future commercial, retail, office, light industrial and multi-family residential development including a site for the new Lyon County offices in Dayton (APNs 016-401-97, 016-406-11, 016-406-19, 016-406-20, 029-782-16) PLZ-2023-079.
   ● Staff Report
   ● Backup
   ● Public Comment

12.b. For Possible Action: To approve a Zoning Map Amendment request from Lyon County to amend the Zoning Map designation from the Title 10 district of M-1 (General Industrial – Title 10) to the Title 15 district of PF (Public Facilities) for a 0.57-acre lot located at 56 Red Rock Road in Mound House (APN 016-233-06) PLZ-2024-004.
   ● Staff Report

13. Sheriff

13.a. For Possible Action: Approve the "Joining Forces Project Agreement" grant change order in the amount of $8,000 and to allow the Sheriff’s Office to purchase one SoToxa System at the cost of $4,500 and 5 Drager Model 5920 Preliminary Breath test machines at $700 each.
   ● Joining Forces Grant Assessment
   ● Original Grant went to board 9/7/2023
13.b. For Possible Action: Approve $14,500 in upfit costs for Sheriff vehicles for various items with funding to come from a budget transfer from the General Fund contingency.

14. County Manager

14.a. For Possible Action: Discussion and provide direction to the County Manager for the lobbyist selection of 2025.

14.b. For Possible Action: Update on the potential Lyon County Lands Bill and provide direction to the County Manager.
   - Draft Lands Bill Map
   - Draft Lands Bill Map (South)

14.c. For Possible Action: Approve letters of support on behalf of the Board of Commissioners for Community Project Funding requests.
   - Emergency Backup Generators Letter
   - LYSO Training Center Letter
   - Willowcreek Lift Station Improvement Project Letter
   - Silver Springs GID Storm Drainage Repair Project Letter
   - Old Town Dayton Sewer Main and Manhole Rehabilitation Project Letter
   - Sheep Camp Dam Rehabilitation Project Letter
   - MOST Vehicle Retrofit Letter
   - Mound House Community Center Letter

14.d. For Possible Action: Approve letter of support on behalf of the Board of Commissioners for Friends of Sutro Tunnel.
   - Sutro Tunnel Support Letter
   - Sutro Tunnel Information

14.e. For Possible Action: Discussion of the Public Land Management Advisory Board and to provide direction to the County Manager. (Requested by Comm. Henderson)
   - County Code, Title 3, Chapter 6, Public Lands
   - August 19, 2010 BOCC Minutes
   - December 4, 2010 BOCC Minutes

15. District Attorney

15.a. For Possible Action: Approve posting for vacancy for Deputy District Attorney (DDA) I/II depending on experience with funding from existing budget if a position is filled as a DDA II.

15.b. For Possible Action: Approve agreement for legal services with Marquis Aurbach Chtd. (“MAC”) to provide general services to the county and District Attorney's Office to be funded in FY24 from the existing District Attorney budget (salaries).
   - Agreement for legal services with Marquis Aurbach Chtd.

16. Board Appointments and Resignations

16.a. For Possible Action: Appoint up to three members to the Smith Valley Park & Recreation Advisory Board with terms expiring December 31, 2025.
   - Alice Horton, Application
16.b. For Possible Action: Appoint up to one member to the Smith Valley Advisory Board with a term expiring December 31, 2025.
   - Marshal Hartman, Application

16.c. For Possible Action: Acknowledge resignation from Terri Davis from the Lyon County Library Board of Trustees.
   - Terri Davis Letter of Resignation

17. Utilities

17.a. For Possible Action: Approve a contract with Manhard Consulting for an amount not to exceed $47,500 for engineering services for the Smokey Hills Water Main Replacement Project in Dayton.
   - Smokey Hills Water Main Contract with Manhard Consulting

RECESS TO RECONVENE AS SILVER SPRINGS GENERAL IMPROVEMENT DISTRICT BOARD

18. Contracts

18.a. For Possible Action: Approve a contract with Parkson Corporation for an amount not to exceed $609,952 for the purchase of equipment and services to replace the Biolac Aeration System at the Silver Springs General Improvement District wastewater treatment plant.
   - SSGID Biolac-Parkson Contract

ADJOURN TO RECONVENE AS THE LIQUOR BOARD FOR LYON COUNTY

19. Liquor License

   - Nevada State Importer Wholesaler Application
   - NRS 369
   - Lyon County Business License 12028
   - Lyon County Liquor License 12068

ADJOURN TO RECONVENE AS THE LYON COUNTY BOARD OF COMMISSIONERS

20. Agenda Requests - Administrative Policies and Procedures 1.05, A Commission Member or elected/appointed department head may request an item be considered on a future agenda either by making an oral request at a County Commission meeting or submitting the request in writing to the County Manager at least 30 days prior to the meeting for which the item is requested to be placed on the agenda.

21. Commissioner Comments

22. Public Participation (no action will be taken on any item until it is properly agendized) - It is anticipated that public participation will be held at this time, though it may be returned to at any time during the agenda. Citizens wishing to speak during public participation are asked to state their name for the record and will be limited to 3 minutes. The Board will conduct public comment after discussion of each agenda action item, but before the Board takes any action.

23. Closed Session pursuant to NRS 241.015(3)(b)(2) - To receive information from the District Attorney or counsel regarding potential or existing litigation involving a matter over which the Board has supervision, control, jurisdiction or advisory power, and to deliberate toward a decision on the matter, and pursuant to NRS 288.220, to receive a report on the status of ongoing labor negotiations; and direct staff accordingly.
Pursuant to NRS 241.020, the agenda has been posted at the following locations: Lyon County Administrative Complex (27 S. Main Street, Yerington, NV), the Lyon County Website: https://www.lyon-county.org, and the State Website: https://notice.nv.gov. Supporting documentation for the items on the agenda is available to members of the public at the County Manager’s Office (27 S. Main Street, Yerington, NV), by phone (775)463-6531, or by email requests to countyclerks@lyon-county.org.

Lyon County recognizes the needs and civil rights of all persons regardless of age, race, color, religion, sex, handicap, family status, or national origin. In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternate means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA’s TARGET Center at (202) 720-2600 (voice and T) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found on-line at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410; Fax: (202) 690-7442; or Email: program.intake@usda.gov

T.D.D. services available through 463-2301 or 463-6620 or 911 (emergency services) notice to persons with disabilities: members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Commissioners'/Manager's office in writing at 27 S. Main Street, Yerington, NV 89447, or by calling (775) 463-6531 at least 24 hours in advance

Lyon County is an equal opportunity provider.

Agenda and Backup Material is available at www.lyon-county.org